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To: Chair & Members of the Audit &  
Corporate Overview Scrutiny Committee

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Friday, 18<sup>th</sup> November 2022

Dear Councillor

**AUDIT & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Audit & Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday, 29th November, 2022 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 3 and 4.

Yours faithfully



Solicitor to the Council & Monitoring Officer

## **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

### **Access for All statement**

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- **Phone:** [01246 242424](tel:01246242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

## AUDIT & CORPORATE OVERVIEW SCRUTINY COMMITTEE AGENDA

*Tuesday, 29th November, 2022 at 10:00 hours taking place in the Council Chamber,  
The Arc, Clowne*

Item No.		Page No.(s)
1.	<b>Apologies for Absence</b>	
2.	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	<b>Minutes</b>	TO FOLLOW
	To consider the Minutes of the last meeting held on 30 <sup>th</sup> August, 2022.	
5.	<b>List of Key Decisions and Items to be Considered in Private</b>	5
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
6.	<b>Budget Monitoring Report</b>	6 - 33
7.	<b>Medium Term Financial Plan - Revised Budgets 2022/23</b>	34 - 52
8.	<b>Setting of Council Tax 2023/24</b>	TO FOLLOW
9.	<b>Ambition Plan Targets Performance Update - July to September 2022</b>	53 - 78

<b>10.</b>	<b>Audit and Corporate Overview Scrutiny Committee Work Programme 2022/23</b>	<b>79 - 85</b>
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**List of Key Decisions and items to be considered in private**

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

**NB:** If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.



**Bolsover District Council**

**Meeting of the Audit and Corporate Overview Scrutiny Committee  
on 29th November 2022**

**Budget Monitoring Report**

**Report of the Assistant Director of Finance and Resources**

<b>Classification</b>	This report is public
<b>Report By</b>	Assistant Director of Finance and Resources
<b>Contact Officer</b>	Assistant Director of Finance and Resources Theresa Fletcher 01246 242548 theresa.fletcher@bolsover.gov.uk

**PURPOSE/SUMMARY OF REPORT**

To update the Committee on the financial position of the Council following the second quarter’s budget monitoring exercise for the General Fund, the Housing Revenue Account (HRA), Capital Programme and Treasury Management activity.

**REPORT DETAILS**

1.1 This report provides the current financial position following the 2022/23 quarter 2 monitoring exercise.

**General Fund Revenue Account**

1.2 The General Fund Revenue Account summary is shown in **Appendix 1**. The original budget for 2022/23 showed a funding deficit of £0.082m. The current budget shows this has reduced to £0.138m surplus after the Council tax increase, Q1 vacancy savings and other small movements are included. As savings are identified and secured they are moved into the relevant cost centres within the main General Fund Directorates. **Appendix 2** details the net cost of each cost centre within the Directorates.

1.3 After quarter 1 the salary budgets were adjusted to remove the £0.131m identified in the report. This saving was due to a combination of vacant posts taking longer to fill, maternity leave and restructuring changes. Salary budgets are already being reviewed for further savings as part of the revised budget process and savings will be removed from budgets where possible.

1.4 Within the Directorates there is the following to report:

- The Resources Directorate shows a favourable variance of £0.463m. This relates mainly to :
  1. Under spends due to invoices not yet paid and vacancies at the end of the quarter (£0.632m) – favourable.
  2. Income received in advance of any expenditure (£1.016m) – favourable
  3. Annual invoices were paid in quarter 1 which makes the profiled budget look overspent (£0.467m) – adverse.
  4. Expenditure has been spent but the income hadn't been received as it is claimed in arrears (£0.513m) – adverse.
  5. Over spends against quarter 1 budget due to less income received, new pressures or where expenditure is seasonal and not profiled over 4 quarters (£0.239m) – adverse
  
- The Strategy and Development Directorate shows a favourable variance of £0.444m. This relates mainly to:
  1. Under spends due to invoices not yet paid and vacancies at the end of the quarter (£0.738m) – favourable.
  2. Income received in advance of any expenditure (£0.280m) – favourable.
  3. Annual invoices were paid in quarter 1 which makes the profiled budget look overspent (£0.315m) – adverse.
  4. Expenditure has been spent but the income hadn't been received as it is claimed in arrears (£0.238m) – adverse.
  5. Over spends against quarter 1 budget due to less income received, new pressures or where expenditure is seasonal and not profiled over 4 quarters (zero) – adverse.
  
- 1.5 In order to improve the monitoring and control of Section 106 monies received by the Council, the sums due to be utilised in a financial year are now recorded within the General Fund directorate budgets with the expenditure recorded against these sums. The amount budgeted to be spent in 2022/23 is £1.449m. Of this £0.030m has to be spent by 1/11/22 and a further £0.068m has to be spent by December 2022. Officers are working to ensure that this spend is undertaken in line with the S106 legal requirements.
  
- 1.6 The overall position at the end of quarter 2 shows that there is a favourable variance of £0.907m, with most identified variances as a consequence of timing. However, work is already under way to establish a revised budget position for 2022/23. Finance began working with budget managers during quarter 2 to establish the necessary increases to fuel, utilities and inflation linked non-staff budgets caused by the current level of inflation. We will include an increase in the revised budgets for the most up-to-date position on the Local Government pay award, nearer to our cut-off time in November. Estimates of income from fees and charges, plus the latest predictions for growth are also being updated.
  
- 1.7 The table below shows the latest position of all years in the current MTFP. It should be remembered that for all years from 2023/24 there is a transfer into the general fund from the NNDR Growth Protection Reserve to replace the losses caused by changes in Government funding. As a Council we made it our strategy to save

extra income earned in years when we received more than we estimated, to be able to use it in future years' when income was reduced.

- 1.8 These transfers are £0.004m into the reserve in 2022/23, then contributions from the reserve of £3.262m in 2023/24, £2.990m in 2024/25 and £1.802m 2025/26. Any surplus made since April 2022 will be returned to the reserve to extend the use of the reserve for as long as possible.
- 1.9 This reserve is not a sustainable source of income for the general fund. For this reason we now include in table1, estimates of potential new income from current projects and plans known about by the Council. As mentioned in 1.6, as part of updating the revised budgets and the MTFP these income estimates will be updated.

<u>Table 1</u>	2022/23 Budget £000	2023/24 Budget £000	2024/25 Budget £000	2025/26 Budget £000
Budget Shortfall – MTFP Feb 2022	82	18	0	1,212
Pension costs to be funded by GF balance	(82)	(18)	0	0
Efficiencies identified to date (removed from budget)	(220)	(112)	(112)	(112)
<b>Current Budget Shortfall/(Surplus)</b>	<b>(220)</b>	<b>(112)</b>	<b>(112)</b>	<b>1,100</b>
Efficiencies identified <u>not yet realised</u>	0	(110)	(220)	(330)
Potential new income	(443)	(1,097)	(1,682)	(2,141)
<b>Target Budget Surplus</b>	<b>(663)</b>	<b>(1,319)</b>	<b>(2,014)</b>	<b>(1,371)</b>

- 1.10 Once work on revised budgets has been completed, the revised position will be presented to Members in November and December. The work on the MTFP update and the new year which also began in quarter 2 will be presented to Members in January and February.

### **Government funding update**

- 1.11 During September the Chancellor of the Exchequer announced his mini budget. There were plenty of changes to taxes but it changed very little for local government, at least directly.
- 1.12 The budget said nothing about revisiting last year's Spending Review which was announced in November 2021, even though the figures used at that time were based on 3% annual inflation and public pay rises of 1% - 2%. Inflation and pay are likely to be triple the original forecasts.

- 1.13 The Chancellor has released a statement saying that he will publish a Medium-Term Fiscal Plan on 23<sup>rd</sup> November 2022. The Fiscal Plan “will set out further details on the government’s fiscal rules.” The Government “is sticking to spending settlements for this spending review period”. Getting confirmation of the current spending review spending settlements will provide us with some short-term certainty but it also strongly implies that there will be no additional funding for inflation pressures over the next two years.
- 1.14 The medium term financial plan will be updated as far as possible to include all known implications from the new Spending Review 2022. No mention has been made of the delayed Fair Funding Review so our assumption remains that these have all been pushed back to 2025/26.

### **Housing Revenue Account (HRA)**

- 1.15 The Housing Revenue Account summary for the second quarter of 2022/23 is set out in **Appendix 3** to this report. At the end of quarter 2 the HRA is showing a net surplus of £0.510m.

#### Expenditure

- 1.16 Expenditure shows an overall favourable variance of £0.558m. The main areas to highlight are listed below:
1. Vacancies for quarter 2 across all areas of the HRA are £0.249m. Attempts have been made to recruit to numerous vacant post but not all have been filled at this time. The savings from vacancies will be removed as part of the revised budget process.
  2. Subcontractor payments within repair and maintenance are under spent by £0.115m due to the timing of invoices being received.
  3. Rent, Rates, Taxes and Other Charges expenditure is £0.124m under spent due to the Council Tax liability on void properties not being paid until later in the year.
  4. Within supervision and management, disturbance allowance payments are over spent at £0.046m due to decanting people out of properties connected to the Bolsover Homes projects, that weren’t included in the original budget.
  5. Expenditure on new build scheme evaluations looks under spent for the quarter by £0.120m because the expenditure can’t be evenly profiled throughout the year.

#### Income

- 1.17 The quarter 2 income figures show an adverse variance of £0.048m. The largest variance is due to voids at £0.144m. The budget was based on a 3% voids level assumption but at the end of quarter 2, the voids were averaging 3.52% which is a slight reduction on the quarter 1 average of 3.86%.
- 1.18 Other variances for income are £0.026m adverse variance where the Travis Perkins profit share has not yet been received for 2021/22 and favourable

variances for the independent living service and community alarms due to DCC notifying us after we'd produced the budget that they were extending their use of the services mentioned.

#### HRA – Overall Summary

- 1.19 In light of the above and the expenditure patterns to date, the only significant issue to report regarding the overall position for the HRA at the end of the second quarter is the reduction in income caused by voids being at a level higher than budgeted for.
- 1.20 The additional void rent loss is as a result of the on-going ambitions of the Council with the delivery of a wide range of capital schemes, the nature of these schemes often requires the decanting of tenants. Once schemes are completed it is the aim to then let all of the properties within the scheme.

#### Rent rise cap consultation – 2023/24

- 1.21 Members will be aware that The Department for Levelling Up, Housing and Communities (DLUHC) Policy Statement on rents for social housing – published February 2019 states, *'In October 2017, the government announced its intention to set a long-term rent deal for both local authority landlords and housing associations. This would permit annual rent increases on both social rent and affordable rent properties of up to CPI (Consumer Price Index) plus 1 percent from 2020, for a period of at least five years.'*
- 1.22 With inflation at 10% during September this could have meant potential increases to social housing rents for 2023/24 of 11% on top of the soaring cost of living already faced. The Government has launched a consultation on the rent rise cap seeking views on whether 3%, 5%, 7% or any other limit would be more appropriate than 11%. I have responded to the consultation on behalf of the Council.
- 1.23 There is clearly a balancing act needed to protect tenants from huge, potentially unaffordable increases while at the same time making sure the HRA 30-year business plan remains sustainable. For the life of the current medium term financial plan, we have estimated a rent increase of 2%. We have estimated the pay and inflation increases at 2.25% and 2% respectively. However, with current potential pay awards being settled much higher than this and inflation running around 10%, it is easy to see how different scenarios could cause the HRA business plan to be unbalanced.
- 1.24 Although this rent rise cap will not have any effect on the 2022/23 HRA income figures it is hoped the results of the consultation are known about in plenty of time to feed into the update of the medium term financial plan.

### Capital Programme

#### Capital Expenditure

- 1.25 The capital programme summary for the second quarter of 2022/23 is provided in **Appendix 4** to this report.

- 1.26 In headline terms, the capital programme profiled budget for quarter 2 is £13.324m and the actual spend and known commitments total £9.895m, which is £3.429m behind the planned spend position. The main areas to highlight are listed below:
1. The Shirebrook Crematorium is over spent for the quarter by £0.306m but is within the years' budget. This is preliminary work being undertaken that can't be profiled evenly.
  2. Dragonfly loan and acquisition of share capital are showing as £1.105m under spent. This scheme is now being reconsidered in light of recent events.
  3. The GF Vehicle Replacements are showing as over spent for the quarter £0.633m but the scheme can't be quarterly profiled.
  4. The new build HRA properties are together £2.401m under spent for the quarter due to the phasing of the individual schemes.
  5. The HRA Vehicle Replacements appear over spent at £0.110m but again the scheme can't be quarterly profiled.
  6. The Safe and Warm scheme is currently £1.156m under spent at the end of the quarter.
- 1.27 Whilst there are no significant financial issues to report regarding capital expenditure at the end of the second quarter, it must be noted that the delivery of the approved capital programme is behind the profiled position as at quarter 2. This is not unusual.

#### Capital Resources

- 1.28 HRA – The Council has sufficient capital resources in place to finance the HRA actual expenditure and commitments at the end of the second quarter.

General Fund – The financing of the General Fund part of the capital programme is in line with the approved financing arrangements.

### **Treasury Management**

- 1.29 The treasury management function covers the borrowing and investment of Council money. This includes both the management of the Council's day to day cash balances and the management of its long term debt. All transactions are conducted in accordance with the Council's approved strategy and the CIPFA Code of Practice. Good treasury management plays an important role in the sound financial management of the Council's resources.
- 1.30 The Council approved the 2022/23 Treasury Management Strategy at its meeting in February 2022. **Appendix 5** identifies the Treasury Management activity undertaken during the second quarter of 2022/23 and demonstrates that this is in line with the plans agreed as part of the strategy. The income received from investments is currently much higher than budgeted. This is due to the increases in the Bank base rate we have seen since the budget was set in December. This budget will be reviewed as part of the revised budget process.
- 1.31 We have used a number of Money Market Funds (MMF's) during quarter 2 to place the cash that we don't have an immediate need to use. MMF's are currently offering better interest rates than banks although we are still achieving below bank base rate on our investments. Careful monitoring of our cash balances is being

undertaken on a daily basis and we are looking where we could put investments out for a longer period in order to obtain better rates. A full assessment of this is being done to update the revised budgets.

## **2 Reasons for Recommendation**

- 2.1 The report summarises the financial position of the Council following the second quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury Management activity.

## **3 Alternative Options and Reasons for Rejection**

- 3.1 The Budget Monitoring report for 2022/23 is primarily a factual report which details progress against previously approved budgets. Accordingly, there are no alternative options to consider.

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## **RECOMMENDATION(S)**

- 1 That Audit and Corporate Overview Scrutiny Committee notes the monitoring position of the General Fund at the end of the second quarter as detailed on **Appendix 1** (A net favourable variance of £0.907m against the profiled budget) and the key issues highlighted within this report.
- 2 That Audit and Corporate Overview Scrutiny Committee notes the position on the Housing Revenue Account (HRA), the Capital Programme and Treasury Management at the end of the second quarter (**Appendices 3, 4 and 5**).

Approved by the Portfolio Holder - Cllr Clive Moesby, Executive Member for Finance

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### **IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

Financial implications are covered throughout this report.

The issue of Financial Risk is covered throughout the report. In addition, however, it should be noted that the risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register. While officers are of the view that these risks are being appropriately managed it needs to be recognised that there may be pressures on all of the Council's main budgets as these have been or are being reduced to minimum levels. These will need to be managed carefully during the course of this financial year if we are to protect the existing financial balances and reduce the funding deficit in 2025/26 in light of current inflation levels.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**      Yes       No

**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

There are no specific allocations within this report. Any delivery against the Corporate Ambitions and Service Plans is contained within existing budgets.

**Staffing:**      Yes       No

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<p><b>Is the decision a Key Decision?</b>          A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>No</p>
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>No</p>

<p><b>District Wards Significantly Affected</b></p>	<p>All</p>
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	<p><b>Details:</b>           Portfolio Holder for Finance</p>

<p><b>Links to Council Ambition: Customers, Economy and Environment.</b></p>

<b>DOCUMENT INFORMATION</b>	
<b>Appendix No</b>	<b>Title</b>
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	Capital Programme
5	Treasury Management Update

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
None

**GENERAL FUND SUMMARY - 2022/23**

**APPENDIX 1**

	Per Council	Per FMS			
	2/2/22	Current	6 months	6 months	6 months
	Original	Budget	Budget	Actuals	Variance
	Budget	Budget	Budget	Actuals	Variance
	£	£	£	£	£
Resources	5,747,889	11,175,419	5,587,710	5,604,911	17,201
Strategy and Development	4,767,755	5,129,021	2,564,511	2,376,540	(187,970)
<u>S106 due in year</u>					
Resources	534,579	659,176	329,588	(150,853)	(480,441)
Strategy and Development	789,479	789,908	394,954	138,713	(256,241)
<b>Net Cost of Services</b>	<b>11,839,702</b>	<b>17,753,524</b>	<b>8,876,762</b>	<b>7,969,311</b>	<b>(907,451)</b>
Debt Charges	562,762	562,762	281,381	281,381	0
Investment Interest	(97,944)	(97,944)	(48,972)	(48,972)	0
Contributions to Reserves	1,411,667	1,502,185	751,093	751,093	0
Contributions from Earmarked Reserves	(316,084)	(468,507)	(234,254)	(234,254)	0
Contribution (from)/to S106 Holding A/cs and Miscellaneous Holding A/cs	(1,600,416)	(1,846,412)	(923,206)	(923,206)	0
Contribution from Grant A/cs	0	(8,517,568)	(4,258,784)	(4,258,784)	0
Parish Precepts	3,294,344	3,645,990	1,822,995	1,822,995	0
<b>Total Spending Requirement</b>	<b>15,094,031</b>	<b>12,534,030</b>	<b>6,267,015</b>	<b>5,359,564</b>	<b>(907,451)</b>
Revenue Support Grant	(1,231,521)	(1,231,521)	(615,761)	(615,761)	0
Business Rate Retention	(5,325,514)	(5,325,514)	(2,662,757)	(2,662,757)	0
New Homes Bonus Grant	(1,036,272)	(1,036,272)	(518,136)	(518,136)	0
BDC Council Tax Requirement	(4,124,314)	(4,323,074)	(2,161,537)	(2,161,537)	0
Parish Council, Council Tax Requirement	(3,294,344)	(3,645,990)	(1,822,995)	(1,822,995)	0
COVID-19 Related Support funded by Grants	0	2,889,884	1,444,942	1,444,942	0
<b>Funding Requirement</b>	<b>(15,011,965)</b>	<b>(12,672,487)</b>	<b>(6,336,244)</b>	<b>(6,336,244)</b>	<b>0</b>
<b>Funding gap/(surplus)</b>	<b>82,066</b>	<b>(138,457)</b>	<b>(69,229)</b>	<b>(976,680)</b>	<b>(907,451)</b>

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
RES	G001	Audit Services	128,660	64,330	128,660	64,330	Budget committed for the full year (call-off order).
RES	G002	I.C.T.	966,750	483,375	561,582	78,207	Business software contracts paid for full year £141k. Hired + contract £8k under spent. M365 funded by covid not yet spent £43k and leased lines £7k under spent.
RES	G007	Community Safety - Crime Reduction	62,755	31,378	23,943	(7,435)	
RES	G008	Community Safety Grant	0	0	14,558	14,558	
RES	G010	Neighbourhood Management	66,885	33,443	32,789	(654)	
RES	G013	Community Action Network	303,367	151,684	160,121	8,437	
RES	G014	Customer Contact Service	763,602	381,801	366,288	(15,513)	Salaries under spent.
RES	G017	Private Sector Housing Renewal	85,378	42,689	38,290	(4,399)	
RES	G018	Environmental Health Covid Team	40,448	20,224	146	(20,078)	Recharge from NE Q2 outstanding.
RES	G020	Public Health	(70,000)	(35,000)	70,000	105,000	£70k income accrual still outstanding from CBC. Usually paid in July. 2022/23 income will not be received until July 2023.
RES	G021	Pollution Reduction	234,844	117,422	116,763	(659)	
RES	G022	Env Health - Health + Safety	0	0	(239)	(239)	
RES	G023	Pest Control	33,314	16,657	15,410	(1,247)	
RES	G024	Street Cleansing	330,528	165,264	156,175	(9,089)	
RES	G025	Food, Health & Safety	133,397	66,699	59,783	(6,915)	
RES	G026	Animal Welfare	98,632	49,316	46,178	(3,138)	
RES	G028	Domestic Waste Collection	1,020,931	510,466	517,456	6,991	
RES	G030	Street Trading	0	0	(452)	(452)	
RES	G032	Grounds Maintenance	717,112	358,556	365,780	7,224	

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
RES	G033	Vehicle Fleet	1,031,204	515,602	667,986	152,384	Staff costs £24k under spent for 1/4. Fuel showing £140k over the 1/4 due to price increases. Hired + contract committed more than 1/4 £35k. Diesel recharge to NE over achieved due to price increases £16k. MOT income under achieved by £10k.
RES	G036	Environmental Health Mgmt & Admin	261,162	130,581	124,863	(5,718)	
RES	G038	Concessionary Fares & TV Licenses	(10,380)	(5,190)	(326)	4,864	
RES	G040	Corporate Management	185,183	92,592	54,840	(37,751)	Not yet received invoice for Q1 + Q2 22/23, payable to Mazars.
RES	G041	Non Distributed Costs	664,737	332,369	198,302	(134,067)	September superann. payment £80k not due until October. Added years commitment for Q2 not yet on - £50k.
RES	G043	Director of Resources	141,306	70,653	68,957	(1,696)	
RES	G044	Financial Services	325,785	162,893	154,125	(8,768)	
RES	G046	Homelessness	180,111	90,056	31,034	(59,022)	Grant funding received in advance £73k and homelessness prevention £15k committed for more than 1/4 year.
RES	G047	Household Support Fund	0	0	102,423	102,423	Grant funding to be received from DCC after expenditure incurred.
RES	G048	Town Centre Housing	(10,600)	(5,300)	0	5,300	
RES	G053	Licensing	34,049	17,025	20,156	3,132	
RES	G061	Bolsover Wellness Programme	64,921	32,461	70,688	38,227	Income not yet received.
RES	G062	Extreme Wheels	(3,408)	(1,704)	28,455	30,159	Income not yet received.
RES	G063	This Girl Can	1,908	954	409	(545)	
RES	G064	Bolsover Sport	140,573	70,287	51,415	(18,872)	Salary under spends.
RES	G065	Parks, Playgrounds & Open Spaces	41,364	20,682	17,360	(3,322)	
RES	G069	Arts Projects	51,157	25,579	22,648	(2,931)	
RES	G070	Outdoor Sports & Recreation Facilities	19,663	9,832	12,151	2,320	

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
RES	G071	New Creswell Leisure Centre	0	0	9,892	9,892	To be fully recharged to the Health + Wellbeing Trust.
RES	G072	Leisure Services Mgmt & Admin	259,237	129,619	104,810	(24,809)	Bolsover Countryside Partnership contribution not yet due.
RES	G097	Groundwork & Drainage Operations	72,914	36,457	27,866	(8,591)	
RES	G100	Benefits	403,371	201,686	97,690	(103,995)	£113k income received in advance for the year. Software maintenance invoices paid for full year £23k and postage £4k under spent.
RES	G103	Council Tax / NNDR	379,983	189,992	296,318	106,327	Fees + charges income not transferred until year end showing £118k under for the 1/2. Invoices paid in advance for the year £10k. Salaries under spent £16k.
RES	G105	Council Tax Energy Rebate	5,327,550	2,663,775	2,663,775	0	£5,356,704 of the grant is paid to date - difference to be funded by Government.
RES	G106	Housing Anti Social Behaviour	137,313	68,657	58,957	(9,699)	
RES	G113	Parenting Practitioner	37,779	18,890	18,126	(764)	
RES	G117	Payroll	75,160	37,580	36,825	(755)	
RES	G123	Riverside Depot	164,981	82,491	118,568	36,077	Business rates paid for year £21k plus repair + maintenance paid more than 1/4 £8k.
RES	G124	Street Servs Mgmt & Admin	46,078	23,039	25,931	2,892	
RES	G125	S106 Percent for Art	30,985	15,493	(9,869)	(25,361)	Income received from developer, can't be 1/4ly profiled.
RES	G126	S106 Formal and Informal Recreation	203,328	101,664	(116,795)	(218,459)	Income received from developer, can't be 1/4ly profiled.
RES	G135	Domestic Violence Worker	76,985	38,493	(10,421)	(48,913)	Grant Received for year £32k - Cannot Profile 1/4ly plus Hired + contract under spent for 1/4 £15k.
RES	G142	Community Safety - CCTV	4,937	2,469	1,470	(999)	
RES	G143	Housing Strategy	37,731	18,866	19,992	1,127	
RES	G144	Enabling (Housing)	19,249	9,625	9,419	(205)	
RES	G146	Pleasley Vale Outdoor Activity Centre	85,922	42,961	30,994	(11,967)	

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
RES	G148	Commercial Waste	(141,600)	(70,800)	(367,002)	(296,202)	Income over achieved by £198k as sundry debtor invoices have been raised for Mth 1-12. Waste disposal cost awaiting invoices for Q1 + Q2 22/23 £90k.
RES	G149	Recycling	298,950	149,475	187,355	37,880	No invoices received for hired and contract £128k. Income credits not raised £215k, salaries under spent £33k and invoice payable to NE not received yet £9k.
RES	G153	Housing Advice	15,927	7,964	7,320	(643)	
RES	G155	Customer Services	37,655	18,828	17,422	(1,406)	
RES	G161	Rent Rebates	(134,349)	(67,175)	(67,174)	1	
RES	G162	Rent Allowances	38,352	19,176	19,176	0	
RES	G164	Support Recharges	(4,393,307)	(2,196,654)	(2,196,653)	0	
RES	G168	Multifunctional Printers	37,600	18,800	28,113	9,313	
RES	G170	S106 Outdoor Sports	424,863	212,432	(24,190)	(236,621)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
RES	G176	Affordable Warmth	21,631	10,816	15,000	4,185	
RES	G179	School Sports Programme	0	0	6,121	6,121	
RES	G181	STEP	0	0	295	295	
RES	G182	Community Outreach Programmes	12,879	6,440	4,622	(1,818)	
RES	G183	Holiday Activity + Food (HAF) programme	0	0	(3,826)	(3,826)	
RES	G197	Assistant Director of Finance + Resources	93,665	46,833	45,549	(1,283)	
RES	G198	Assistant Director of Housing (GF)	35,049	17,525	16,915	(609)	
RES	G199	Assistant Director of Street Scene	86,530	43,265	42,558	(707)	
RES	G207	Cycling	0	0	257	257	
RES	G221	Sports Leaders	0	0	(12)	(12)	

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
RES	G228	Go Active Clowne Leisure Centre	909	455	40,838	40,383	Total income £120k over achieved but can't be quarterly profiled, business rates bill paid 12 months for £82k, plus net over spends for utilities for 1/4 £49k and salaries £19k for 1/4, but September income not yet included.
RES	G229	Housing Standards	0	0	(1,214)	(1,214)	
RES	G239	Housing + Comm Safety Fixed Penalty Acc	1,000	500	323	(178)	
		<b>Total for Resources Directorate</b>	<b>11,834,595</b>	<b>5,917,298</b>	<b>5,454,058</b>	<b>(463,240)</b>	
STR	G003	Communications, Marketing + Design	287,854	143,927	138,713	(5,214)	
STR	G006	Partnership, Strategy & Policy	427,459	213,730	198,216	(15,513)	
STR	G009	Dragonfly	0	0	(2,580)	(2,580)	
STR	G011	Assistant Director of Leader's Executive Team	86,903	43,452	42,195	(1,256)	
STR	G012	Community Champions	14,397	7,199	13,553	6,354	
STR	G015	Customer Service + Improvement	130,942	65,471	59,677	(5,794)	
STR	G016	Skills Audit	15,160	7,580	8,003	423	
STR	G019	Kickstart	0	0	(2,679)	(2,679)	
RES	G027	Emergency Planning	16,447	8,224	16,598	8,374	
STR	G031	S106 - Biodiversity	14,679	7,340	0	(7,340)	
STR	G039	Children and YP Emotional Well-being	37,500	18,750	0	(18,750)	Expenditure not yet incurred.
STR	G052	Human Resources	212,352	106,176	87,762	(18,414)	Salaries under spent.
STR	G054	Electoral Registration	184,499	92,250	81,221	(11,029)	
STR	G055	Democratic Representation & Management	521,076	260,538	266,533	5,995	
STR	G056	Land Charges	(1,378)	(689)	(1,810)	(1,121)	
STR	G057	District Council Elections	25,000	12,500	0	(12,500)	
STR	G058	Democratic Services	297,418	148,709	72,805	(75,904)	Salaries under spent £69k due to vacancies.
STR	G060	Legal Services	243,175	121,588	89,448	(32,139)	Salaries under spent.
STR	G073	Planning Policy	281,669	140,835	125,800	(15,035)	Professional fees under spent.

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
STR	G074	Planning Development Control	23,352	11,676	(81,518)	(93,194)	Planning fee income £113k over achieved.
STR	G076	Planning Enforcement	118,686	59,343	39,409	(19,934)	Salaries under spent.
STR	G077	LGA Housing Advisers Programme (HAP)	25,000	12,500	0	(12,500)	
STR	G078	LGA Net Zero Innovation Programme (NZIP)	30,000	15,000	8,308	(6,692)	
STR	G079	Senior Urban Design Officer	23,174	11,587	10,510	(1,077)	
STR	G080	Engineering Services (ESRM)	99,280	49,640	71,864	22,224	Business rates bill paid for 12 months.
STR	G082	Tourism Promotion + Development	32,112	16,056	0	(16,056)	Salary under spends.
STR	G083	Building Control Consortium	55,000	27,500	0	(27,500)	Q1 + Q2 invoices not yet received.
STR	G085	Economic Development	53,387	26,694	28,407	1,714	
STR	G086	Alliance	5,250	2,625	3,413	788	
STR	G088	Derbyshire Economic Partnership	15,000	7,500	0	(7,500)	
STR	G089	Premises Development	(44,030)	(22,015)	(3,958)	18,057	Business rates bill paid for 12 months.
STR	G090	Pleasley Vale Mills	(156,231)	(78,116)	(26,977)	51,139	Hired & Contract and repairs budgets committed for the year £87k + income received in advance £57k, business rates paid for 12 months £15k.
STR	G092	Pleasley Vale Electricity Trading	(67,312)	(33,656)	62,535	96,191	Income not yet invoiced.
STR	G095	Estates + Property	544,967	272,484	252,292	(20,191)	Salaries under spent £17k.
STR	G096	Building Cleaning (General)	105,222	52,611	55,907	3,296	
STR	G099	Catering	500	250	0	(250)	
STR	G109	Director of Strategy and Development	141,401	70,701	69,257	(1,444)	
STR	G110	Assistant Director of Development	86,888	43,444	42,252	(1,192)	
STR	G111	Shared Procurement	49,171	24,586	12,801	(11,784)	
STR	G114	Strategic Investment Fund	100,000	50,000	0	(50,000)	Can't be 1/4ly profiled.
STR	G116	Parish Council Elections	0	0	0	0	
STR	G129	Bolsover Apprenticeship Programme	0	0	(4,500)	(4,500)	

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
STR	G131	Bolsover Community Woodlands Project	0	0	20,286	20,286	Expenditure not yet incurred £28k. Income not yet received £49k.
STR	G132	Planning Conservation	29,231	14,616	22,113	7,498	
STR	G133	The Tangent Business Hub	(56,528)	(28,264)	27	28,291	Hired & Contract budget & Telephone budget committed for the year.
STR	G138	Bolsover TC Regeneration Scheme	0	0	19,350	19,350	Budget not yet allocated for reserve expenditure.
STR	G139	Proptech Engagement Fund	152,391	76,196	127,106	50,910	Grant funded scheme but can't be 1/4ly profiled.
STR	G151	Street Lighting	38,604	19,302	22,811	3,509	
STR	G156	The Arc	153,472	76,736	163,934	87,198	Business rates bill paid for full year £50k and repair and maintenance committed more than 1/4 £24k.
STR	G157	Controlling Migration Fund	14,597	7,299	1,156	(6,142)	
STR	G167	Facilities Management	10,571	5,286	72,150	66,865	Accrual for NEDDC income due still outstanding from 21/22.
STR	G169	Closed Churchyards	10,000	5,000	0	(5,000)	
STR	G172	S106 - Affordable Housing	1,116	558	0	(558)	
STR	G188	Cotton Street Contact Centre	31,007	15,504	19,559	4,055	
STR	G191	Bolsover Community Lottery	6,250	3,125	(237)	(3,362)	
STR	G192	Scrutiny	23,308	11,654	10,679	(975)	
STR	G193	Economic Development Management + Admin	384,176	192,088	181,311	(10,777)	
STR	G195	Assistant Director of Governance + Monitoring	94,105	47,053	37,468	(9,585)	
STR	G200	Assistant Director of Property + Housing Repairs	8,688	4,344	4,244	(100)	
STR	G211	UK Shared Prosperity Fund	0	0	51,690	51,690	Grant not yet received.
STR	G216	Raising Aspirations	51,250	25,625	61,500	35,875	Self financing cost centre, spend cannot be profiled quarterly.
STR	G218	I-Venture/Namibia Bound	12,484	6,242	25,900	19,658	Self financing cost centre, spend cannot be profiled quarterly.
STR	G220	Locality Funding	5,050	2,525	17,327	14,802	Self financing cost centre, spend cannot be profiled quarterly.

## General Fund Detail - 2022/23

## APPENDIX 2

List of net budgets per cost centre per directorate			Full Years	6 months	6 months	6 months	
			Budget	Budget	Actuals	Variance	
			£	£	£	£	
STR	G226	S106 - Highways	569,000	284,500	0	(284,500)	Expenditure not yet incurred, can't be 1/4ly profiled.
STR	G227	S106 - Public Health	205,113	102,557	(48,040)	(150,596)	Expenditure not yet incurred and extra income received. Can't be 1/4ly profiled.
STR	G238	HR Health + Safety	96,605	48,303	40,921	(7,381)	
STR	G241	Community Rail	4,025	2,013	(89,459)	(91,472)	External funding received in advance and expenditure not being spent in quarters.
STR	G244	Bolsover Business Growth Fund	38,445	19,223	20,000	778	
		<b>Total for Strategy + Development Directorate</b>	<b>5,918,929</b>	<b>2,959,465</b>	<b>2,515,253</b>	<b>(444,212)</b>	
		<b>Total Net Cost of Services</b>	<b>17,753,524</b>	<b>8,876,762</b>	<b>7,969,310</b>	<b>(907,452)</b>	

## General Fund Detail

## APPENDIX 2

		12/12	3/12	3/12	3/12	
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
G041	Non Distributed Costs	688,609	172,152	41,986	(130,167)	June superann payment £80k not due until July. Added years commitment for Q1 not yet on - £50k.
G100	Benefits	487,394	121,849	8,762	(113,087)	£48k new funding received in advance. £110k Localised Council Tax Support Administration Subsidy received for the year in Q1. Software/Maintenance paid for the yr showing £36k over spent for the qtr plus other small over/under spends.
24 G103	Council Tax / NNDR	442,526	110,632	(19,856)	(130,488)	Salaries showing £20k under spent due to a vacancy. £143k over achieved income due to new burdens funding received for the yr in Q1, fees + charges income not transferred until year end showing £37k under for the qtr. Software/maintenance paid for the yr showing £14k over spent plus other over/under spends.
G228	Go Active Clowne Leisure Centre	238,170	59,543	203,895	144,353	Income £193k under achieved + business rates bill not yet paid for £50k, various other small underspends due to the Corona Virus Pandemic .
G074	Planning Development Control	8,147	2,037	(36,436)	(38,473)	Income of £35k over achieved due to an increase in planning applications in Q1.
G090	Pleasley Vale Mills	(65,371)	(16,343)	114,930	131,273	Hired & Contract budget and repairs budget committed for the year + Reserve funding of £95k comitted for clearing the culverts cannot be profiled.

## General Fund Detail

## APPENDIX 2

		12/12	3/12	3/12	3/12	
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
G018	Environmental Health Covid Team	36,519	9,130	(128,289)	(137,418)	Grant Received for year £128k - cannot be profiled. Awaiting recharges from NE, showing £9k under spent.
G020	Public Health	(70,000)	(17,500)	70,000	87,500	£70k income accrual still outstanding from CBC. Usually paid in July. 2021/22 income will not be received until July 2022, showing £18k under achieved for Q1.
G033	Vehicle Fleet	916,107	229,027	329,565	100,538	Diesel purchase £45k overspent for the qtr due to accrual for NE recharge to be paid in July. Lodge tyre committed for the year, showing £33k over spent. MOT income under achieved by £6k due to coronavirus pandemic.
G046	Homelessness	177,776	44,444	(97,471)	(141,915)	Additional grant funding received . Cannot profile 1/4ly
G148	Commercial Waste	(140,600)	(35,150)	(174,828)	(139,678)	Income over achieved by £90k as sundry debtor invoices have been raised for Mth 1-6 in April. Waste disposal cost £48k under spent.
G149	Recycling	475,629	118,907	320,784	201,877	Income accrual outstanding for Q4 Recycling credits plus Q1 not raised yet.

## APPENDIX 3

### Housing Revenue Account - 2022/23

	Full Years Budget £	6 months Budget £	6 months Actuals £	6 months Variance £
<b>Expenditure</b>				
Repairs and Maintenance	5,886,947	2,943,474	2,659,753	(283,720)
Rents, Rates, Taxes + Other Charges	295,675	147,838	23,861	(123,977)
Supervision and Management	5,944,344	2,972,172	2,988,902	16,730
Special Services	436,940	218,470	200,943	(17,527)
Housing Related Support - Wardens	639,755	319,878	296,776	(23,101)
Housing Related Support - Central Control	343,721	171,861	167,155	(4,705)
Tenants Participation	71,055	35,528	33,272	(2,256)
New Build Schemes Evaluations	915,000	457,500	337,872	(119,628)
New Bolsover Project	5,000	2,500	808	(1,693)
Leasehold Flats	4,834	2,417	-	(2,417)
Debt Management Expenses	8,250	4,125	8,540	4,415
<b>Total Expenditure</b>	<b>14,551,521</b>	<b>7,275,761</b>	<b>6,717,883</b>	<b>(557,877)</b>
<b>Income</b>				
Dwelling Rents	(21,768,926)	(10,884,463)	(10,740,291)	144,172
Non-dwelling Rents	(117,402)	(58,701)	(64,777)	(6,076)
Leasehold Flats and Shops Income	(14,480)	(7,240)	(4,674)	2,566
Repairs and Maintenance	(17,708)	(8,854)	15,424	24,278
Supervision and Management	-	-	(809)	(809)
Special Services	(32,145)	(16,073)	(10,112)	5,961
Housing Related Support - Wardens	(129,906)	(64,953)	(134,709)	(69,756)
Housing Related Support - Central Control	(210,767)	(105,384)	(152,858)	(47,475)
Tenants Participation	-	-	(5,005)	(5,005)
<b>Total Income</b>	<b>(22,291,334)</b>	<b>(11,145,667)</b>	<b>(11,097,810)</b>	<b>47,857</b>
<b>Net Cost of Services</b>	<b>(7,739,813)</b>	<b>(3,869,907)</b>	<b>(4,379,927)</b>	<b>(510,020)</b>
<b>Appropriations</b>				
Provision for Doubtful Debts	130,000	65,000	65,000	-
Capital Interest Costs	3,095,942	1,547,971	1,547,971	-
Investment Interest Income	(1,985)	(993)	(993)	-
Depreciation	4,274,630	2,137,315	2,137,315	-
Transfer to Major Repairs Reserve	725,370	362,685	362,685	-
Contribution to HRA Reserves	566,000	283,000	283,000	-
Use of HRA Earmarked Reserves	(1,012,134)	(506,067)	(506,067)	-
Contribution from HRA Balance	(38,693)	(19,347)	(19,347)	-
<b>Net Operating (Surplus) / Deficit</b>	<b>(683)</b>	<b>(342)</b>	<b>(510,362)</b>	<b>(510,020)</b>

## Housing Revenue Account - 2022/23

## APPENDIX 3

	Full Years Budget £	6 months Budget £	6 months Actuals £	6 months Variance £	
<b>Expenditure</b>					
Repairs and Maintenance	5,886,947	2,943,474	2,659,753	(283,720)	Vacancies underspent by £179,766, adverts were placed for 8 vacant trade posts were not able to fill all vacancies and those employed have not started yet. Subcontractors underspend of £114,770 due to invoice timing. Overspend of £36,154 on Hired & Contracted as order placed for full year for apprentices
Rents, Rates, Taxes + Other Charge:	295,675	147,838	23,861	(123,977)	Council Tax on empty properties isn't charged until later in the year £250,000 annual budget
Supervision and Management	5,944,344	2,972,172	2,988,902	16,730	Vacancies underspent by £38,293, subscriptions overspent by £15,898 as paid for year, Disturbance allowance overspent by £45,678, this is the payments made for people to decant properties for Bolsover Homes. Legal fees, Professional fees, external printing underspent by a total of £10,355. Postages overspent by £4,729 due to tenants newsletters sent out in April
Special Services	436,940	218,470	200,943	(17,527)	Vacancies underspend by £9,370, other smaller underspends on utilities and Equipment Tools and Materials
Housing Related Support - Wardens	639,755	319,878	296,776	(23,101)	Vacancies £21,650 underspent
New Build Schemes Evaluations	915,000	457,500	337,872	(119,628)	Reserve funding for New Build Evaluations & Demolitions- Spend not even throughout the year
<b>Income</b>					
Dwelling Rents	(21,768,926)	(10,884,463)	(10,740,291)	144,172	Void budgeted at 3% but actually averaging 3.52%. Rent weeks are no longer a reason for any variance as now billed over 52 weeks
Non-dwelling Rents	(117,402)	(58,701)	(64,777)	(6,076)	Garage sites are billed in April in for full year, budget £32,611, actual £26,761, so will need to reduce at revised budget
Repairs and Maintenance	(17,708)	(8,854)	15,424	24,278	Travis Perkins profit share accrual for 21/22 of £26,213 not yet received from Travis Perkins. I have chased this again with them
Housing Related Support - Wardens	(129,906)	(64,953)	(134,709)	(69,756)	DCC for Independent Living Service of £70,000 per quarter not include in the budget as it wasn't extended until after MTFP approved. Q2 debtor raised in early Oct so not included here.
Housing Related Support - Central Control	(210,767)	(105,384)	(152,858)	(47,475)	DCC community alarms £7,000 per month not include in the budget as it wasn't extended until after MTFP approved.

**CAPITAL PROGRAMME SUMMARY - 2022/23**
**APPENDIX 4**

	Full Years Budget £	6 months Budget £	6 months Actuals £	6 months Variance £
<b>General Fund</b>				
<b>Asset Management Plan</b>				
Investment Properties	4,008	2,004	3,643	1,639
Leisure Buildings	22,000	11,000	0	(11,000)
Pleasley Vale Business Park	135,574	67,787	20,522	(47,265)
Riverside Depot	5,463	2,732	5,463	2,731
The Arc	83,336	41,668	45,086	3,418
The Tangent	15,000	7,500	0	(7,500)
Contact Centres	10,000	5,000	9,483	4,483
General	8,760	4,380	8,739	4,359
AMP not yet allocated to a scheme	45,442	22,721	0	(22,721)
	<b>329,583</b>	<b>164,792</b>	<b>92,936</b>	<b>(71,856)</b>
<b>Engineering Asset Management Plan</b>				
Car Parks	27,986	13,993	0	(13,993)
Shelters	11,128	5,564	11,100	5,536
Lighting	15,000	7,500	0	(7,500)
	<b>54,114</b>	<b>27,057</b>	<b>11,100</b>	<b>(15,957)</b>
<b>Assets</b>				
Car Parking at Clowne	13,416	6,708	0	(6,708)
Pleasley Vale Mill - Dam Wall	100,410	50,205	3,796	(46,409)
Land at Portland Street	109,750	54,875	43,472	(11,404)
Shirebrook Crematorium	623,750	311,875	617,442	305,567
CISWO - former Creswell LC	166,000	83,000	166,000	83,000
	<b>1,013,326</b>	<b>506,663</b>	<b>830,709</b>	<b>324,046</b>
<b>ICT Schemes</b>				
ICT infrastructure	306,825	153,413	9,878	(143,535)
Digital Screens	31,970	15,985	26,016	10,031
Town Centre Regeneration	29,000	14,500	27,070	12,570
	<b>367,795</b>	<b>183,898</b>	<b>62,964</b>	<b>(120,933)</b>
<b>Leisure Schemes</b>				
Playing Pitch Improvements (Clowne)	440,284	220,142	321,856	101,714
Kitchen & Associated Equipment	25,000	12,500	6,106	(6,394)
Go-Active Equipment	15,000	7,500	8,582	1,082
Houfton Rd Play Area (Insurance)	25,000	12,500	20,191	7,691
Community Assets (Leisure)	10,000	5,000	5,630	630
	<b>515,284</b>	<b>257,642</b>	<b>362,366</b>	<b>104,724</b>
<b>Private Sector Schemes</b>				
Disabled Facility Grants	500,000	250,000	346,984	96,984
<b>Joint Venture</b>				
Dragonfly Joint Venture Shares	519,150	259,575	31,235	(228,340)
Dragonfly Joint Venture Loan	1,753,202	876,601	0	(876,601)
	<b>2,272,352</b>	<b>1,136,176</b>	<b>31,235</b>	<b>(1,104,941)</b>
<b>Vehicles and Plant</b>				
Vehicle Replacements	1,644,933	822,467	1,462,172	639,706
Vehicle Wash Area	1,000	500	811	311
CAN Rangers Equipment	14,231	7,116	0	(7,116)
	<b>1,660,164</b>	<b>830,082</b>	<b>1,462,983</b>	<b>632,901</b>
<b>Total General Fund</b>	<b>6,712,618</b>	<b>3,356,309</b>	<b>3,201,276</b>	<b>(155,033)</b>

**CAPITAL PROGRAMME SUMMARY - 2022/23**
**APPENDIX 4**

	Full Years Budget £	6 months Budget £	6 months Actuals £	6 months Variance £
<b>Housing Revenue Account</b>				
<b>New Build Properties</b>				
Alfreton Rd Pinxton	568,560	284,280	0	(284,280)
Ashbourne Extension	1,023,093	511,547	692,857	181,311
Bolsover Homes-yet to be allocated	1,468,325	734,163	0	(734,163)
Harlethorpe Ave adaptation	125,000	62,500	0	(62,500)
Keepmoat Properties at Bolsover	818,500	409,250	560,400	151,150
Market Close Shirebrook	3,928,644	1,964,322	682,694	(1,281,628)
Sandy Lane/Thorpe Ave Whitwell	376,740	188,370	237,206	48,836
The Whitwell Cluster	239,058	119,529	9,471	(110,058)
The Woodlands Langwith	3,000,000	1,500,000	1,989,740	489,740
Valley View (Bungalows & extension)	750,000	375,000	0	(375,000)
West Street Langwith	850,000	425,000	232	(424,768)
	<b>13,147,920</b>	<b>6,573,960</b>	<b>4,172,600</b>	<b>(2,401,360)</b>
<b>Vehicle Replacements</b>	615,600	307,800	417,475	109,675
	<b>615,600</b>	<b>307,800</b>	<b>417,475</b>	<b>109,675</b>
<b>Public Sector Housing</b>				
Electrical Upgrades	125,000	62,500	45,843	(16,657)
External Door Replacements	80,000	40,000	70,188	30,188
External Wall Insulation	756,211	378,106	439,540	61,434
Fencing	80,000	40,000	75,000	35,000
Flat Roofing	75,000	37,500	59,710	22,210
Heating Upgrades	78,740	39,370	46,216	6,846
Kitchen Replacements	200,000	100,000	140,373	40,373
Re Roofing	750,000	375,000	419,843	44,843
Property Services Mgmt. & Admin	97,810	48,905	48,905	(0)
Safe & Warm	2,774,946	1,387,473	231,728	(1,155,745)
Soffit and Facia	30,000	15,000	0	(15,000)
Unforeseen Reactive Capital Works	162,190	81,095	40,150	(40,945)
Welfare Adaptations	423,761	211,881	354,996	143,115
Wet Rooms	200,000	100,000	48,970	(51,030)
	<b>5,833,658</b>	<b>2,916,829</b>	<b>2,021,461</b>	<b>(895,368)</b>
<b>HRA ICT Schemes</b>				
Careline Upgrade	6,436	3,218	0	(3,218)
Rent Arrears Management System	112,000	56,000	56,332	332
Open Housing	79,686	39,843	20,214	(19,629)
	<b>198,122</b>	<b>99,061</b>	<b>76,546</b>	<b>(22,515)</b>
<b>New Bolsover Scheme</b>				
New Bolsover-Regeneration Scheme	140,000	70,000	5,626	(64,374)
	<b>140,000</b>	<b>70,000</b>	<b>5,626</b>	<b>(64,374)</b>
<b>Total HRA</b>	<b>19,935,300</b>	<b>9,967,650</b>	<b>6,693,708</b>	<b>(3,273,942)</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>26,647,918</b>	<b>13,323,959</b>	<b>9,894,984</b>	<b>(3,428,975)</b>

**CAPITAL PROGRAMME SUMMARY - 2022/23**

**APPENDIX 4**

	<b>Full Years Budget £</b>	<b>6 months Budget £</b>	<b>6 months Actuals £</b>	<b>6 months Variance £</b>
<b>Capital Financing</b>				
<b>General Fund</b>				
Better Care Fund	500,000	250,000	346,984	96,984
Reserves	5,123,750	2,561,875	2,285,008	(276,867)
Capital Receipts	512,614	256,307	188,520	(67,787)
External Funding	576,254	288,127	380,763	92,636
	<b>6,712,618</b>	<b>3,356,309</b>	<b>3,201,276</b>	<b>(155,033)</b>
<b>HRA</b>				
Major Repairs Allowance	5,973,658	2,986,829	2,021,461	(965,368)
Prudential Borrowing	2,898,093	1,449,047	0	(1,449,047)
Reserves	9,541,580	4,770,790	3,989,553	(781,237)
External Funding	1,521,969	760,985	682,694	(78,291)
	<b>19,935,300</b>	<b>9,967,650</b>	<b>6,693,708</b>	<b>(3,273,942)</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>26,647,918</b>	<b>13,323,959</b>	<b>9,894,984</b>	<b>(3,428,975)</b>

The Council's main current account is held with Lloyds Bank and the current contract is due to expire on 9th February 2025.

**PWLB Borrowing**

As at 1 April 2022 the Authority's total outstanding PWLB debt amounted to £93,400,000.

The Council has not taken any new loans from the PWLB during the first six months.

At 30 September 2022 £2,000,000 has been repaid to the PWLB.

The profile of the outstanding debt is analysed as follows:

<b>PWLB Borrowing Term</b>	<b>Maturity Profile 30-Sep-22</b>
	£
12 Months	2,000,000
1-2 years	7,200,000
2-5 years	12,400,000
5-10 years	24,800,000
10-15 years	25,000,000
over 15 years	20,000,000
<b>Total PWLB Debt</b>	<b>91,400,000</b>

**PWLB Interest**

The total interest cost to the Council of the PWLB debt for 2022/23 is estimated at £3,204,492. This cost is split between the HRA and General Fund based on the level of debt outstanding. Interest paid to the PWLB in the six months was £1,634,350.

**Temporary Borrowing**

Cash flow monitoring and management identifies the need for short term borrowing to cover delays in the receipt of income during the year. No interest charges were incurred during the six months on overdrawn bank balances. At 30 September 2022 the only temporary borrowing undertaken by the Council was £1,532,925 which is the investment balances held on behalf of Parish Councils.

**Compliance with Treasury Limits**

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual to Date 2022/23	Approved Limits 2022/23
Authorised Limit (Total Council external borrowing limit)	£118,770,839	£127,888,000
Operational Boundary	£118,770,839	£122,888,000

**Temporary Investments**

**Interest Received**

The performance of the Council's investments is as follows:

	<b>6 months Actual</b>	<b>6 months Budget</b>	<b>6 months Variance</b>
Interest generated (£)	(183,661)	(22,250)	(161,412)
Average rate of interest	1.04%	0.25%	-
Average Bank of England base rate	1.40%	0.25%	-

The investments have been made in accordance with the Council's Treasury Management Strategy.

The Bank of England base rate is currently 2.25%. In the table above, the actual figure is the 6 month average rate and the budget figure is the base rate used when setting the budget.

Interest rates offered by most institutions still remain low and haven't yet caught up with the most recent bank base rate increase.

The following tables show the investments and interest earned to 30 September 2022:

**Investments on call**

<b>Counterparty</b>	<b>Balance at 1/4/22</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest received</b>	<b>Balance at 30/09/22</b>
	£	£	£	£	£
Aberdeen (MMF)	5,000,000	0	(29,170)	29,170	5,000,000
Federated (MMF)	5,000,000	4,500,000	(4,528,211)	28,211	5,000,000
Invesco (MMF)	2,000,000	4,500,000	(1,526,133)	26,133	5,000,000
CCLA (MMF)	5,000,000	3,600,000	(4,627,945)	27,945	4,000,000
Aviva (MMF)	5,000,000	0	(24,917)	24,917	5,000,000
SSGA (MMF)	5,000,000	0	(28,860)	28,860	5,000,000
Blackrock (MMF)	0	2,000,000	(2,002,023)	2,023	0
Santander	5,000,000	1,700,000	(6,702,993)	2,993	0
	<b>32,000,000</b>	<b>16,300,000</b>	<b>(19,470,252)</b>	<b>170,252</b>	<b>29,000,000</b>

Fixed-term investments

Counterparty	Term of Loan	Balance at 1/4/22	Deposits	Withdrawals	Interest received at six months	No of Days Interest at six months	Balance at 30/09/22	Maturity Date
		£	£	£	£		£	
<b>Local Authorities</b>								
Thurrock Council (Unitary)	1 year	5,000,000	0	0	8,774	183	5,008,774	03/01/2023
Shirebrook Town Council	6 months	459,037	0	(459,176)	139	13	0	15/04/2022
London Borough of Waltham Forest	1 year	5,000,000	0	(5,004,185)	4,185	47	0	18/05/2022
Shirebrook Town Council	29 days	0	460,972	(461,283)	311	29	0	13/05/2022
		10,459,037	460,972	(5,924,644)	13,409		5,008,774	

**Bolsover District Council**

**Meeting of the Audit and Corporate Overview Scrutiny Committee  
on 29th November 2022**

**MEDIUM TERM FINANCIAL PLAN – REVISED BUDGETS 2022/23**

**Report of the Assistant Director of Finance and Resources**

<b>Classification</b>	This report is public
<b>Report By</b>	Assistant Director of Finance and Resources
<b>Contact Officer</b>	Assistant Director of Finance and Resources Theresa Fletcher 01246 242548 theresa.fletcher@bolsover.gov.uk

**PURPOSE/SUMMARY OF REPORT**

To enable the Committee to consider the proposed 2022/23 revised budget for the General Fund, Housing Revenue Account and Capital Programme, prior to the report being taken to Executive.

**REPORT DETAILS**

**1 General Fund Revenue Account**

- 1.1 The revised budget process is now complete and the proposed 2022/23 revised budget for the General Fund is attached at **Appendix 1**. The appendix shows the original budget for 2022/23 which was approved by Council in February 2022, the current budget which reflects budget transfers and approved changes during the financial year, and the proposed revised budget for 2022/23.
- 1.2 The revised budget on **Appendix 1** shows that Net Cost of Services has increased to £18.371m which is £1.204m above the original budget figures. This movement in the Net Cost of Services reflects committee approvals during the year to fund new expenditure, predominantly funded from either earmarked reserves, new grant allocations or new income received, since the original budget was set.
- 1.3 In addition this year, the Net Cost of Services has increased due to the effect of inflation largely on pay awards, utility bills and fuel costs. It has also been revised for increases in income where appropriate such as investment income. This is detailed further on in the report.
- 1.4 The original budget showed a funding deficit of £0.082m. The current budget position before changes from the revised budget process were included was a

surplus of £0.132m. This included the council tax increase of £0.112m and the quarter 1 vacancy savings of £0.131m.

- 1.5 **Table 1** below shows the revised budget position for 2022/23. During the revised budget process, finance have worked with budget managers to review all income and expenditure. Additional budget savings were captured as well as unavoidable budget pressures. Government funding assumptions were updated where necessary and corporate costs such as debt charges and investment interest were also revised.

**Table 1**

	<b>2022/23 Original Budget £000</b>	<b>2022/23 Current Budget £000</b>	<b>2022/23 Revised Budget £000</b>
Budget Shortfall - MTFP Feb 2022	82	82	82
Efficiencies identified to date (removed from budget)	0	(214)	(214)
Net increase in expenditure/reduction in income (included in budget)	0	0	214
<b>Current Budget Shortfall</b>	<b>82</b>	<b>(132)</b>	<b>82</b>
Efficiencies Identified <u>not yet realised</u>	(112)	0	0
Pension costs to be funded by GF balance	(82)	(82)	(82)
<b>Closing Budget Surplus</b>	<b>(112)</b>	<b>(214)</b>	<b>0</b>

- 1.6 The revised budget funding gap is £0.082m which is the planned use of the general fund balance for 2022/23 as agreed in 2020/21. This was the £0.261m surplus which we added to the general fund balance in 2020/21 to fund the increased pension costs for each of the next 3 years.
- 1.7 The main variances between the current and revised budget positions (£0.132m surplus and £0.082m deficit) are given in **Table 2** below:

**Table 2**

	£000
Salary pay award	583
Planning fees – increase in income	(41)
Q2 Salaries variances and National Insurance reversal	(232)

Debt Charges/Investment Interest	(761)
<i>Table 2 continued</i>	£000
Net t/f to reserves including the NNDR Growth Protection Reserve	1,557
NNDR growth income from 2021/22 + 2022/23 nndr1	(959)
Strategic Alliance joint working cessation costs	175
Recycling contract costs	(156)
Utilities and Diesel	329
Support Services	(417)
Non-staff miscellaneous variances	136
<b>Net increase in expenditure/reduction in income</b>	<b>214</b>

1.8 An explanation of each of the variances in **table 2** is as follows:

- We have now had confirmation of the Local Government Services pay agreement for 2022-23. We estimated this increase as 2.25% or roughly £0.261m. The actual cost of £1,925 on each spinal column point was an increase of almost £0.600m more than we budgeted for. The reversal of the National Insurance increase and the change to the National Insurance thresholds has meant the increase in the salary cost budgets is a net one of £0.583m.
- The number of planning applications received so far this year means we've been able to increase the income budget by £0.041m.
- In the first 6 months of the year, £0.363m has been saved through vacancy management, maternity leave, changes due to restructuring and changes to National Insurance. Each vacancy is considered to ensure there is still a business need for it before recruiting. The requirements of the service are also considered to ensure no negative impact is caused by delaying or changing the staffing provision.
- Debt charges and investment interest budgets have been updated to reflect the 31<sup>st</sup> March position and this has resulted in combined reductions in cost of £0.761m. This is mainly due to the increases in bank base rate we've seen this year since we set the original budget.
- Net savings resulting from the revised budget process mean £1.552m more than estimated can be transferred to the NNDR Growth Protection Reserve. This reserve will be used to help mitigate against future changes to Government funding by allowing the flow of income back to general fund in a controlled and manageable manner. Net transfers to other reserves have increased by £0.005m.

- Our share of the business rates pool - redistributed growth, for 2021/22 was not known in time to be included in last year. Additionally, as is usual, the extra income calculated in the nndr1 return for the current year was not included in the original budget. This is completed in January each year after the MTFP process is complete. Therefore, we are able to increase the budget for NNDR income by £0.959m for 2022/23.
- This year we have ceased joint working through the Strategic Alliance in a number of areas. As part of this we have stopped receiving income and there will be a compensating reduction in salary costs in some areas. It would be very time consuming to split out the salary costs so they remain included within the vacancy figures above. The £0.175m is a combination of income no longer being received and the cost of providing a Bolsover only service.
- The budget for the recycling service has been reduced due to us receiving better than estimated prices for the sale of the recycled materials amounting to £0.156m.
- Inflation on gas, electric and diesel together have meant we need to increase the budgets by a total of £0.329m this year. Prices were fixed at a lower rate from April to September so this is really only a half year effect in 2022/23 for the utilities.
- The significant increase in the cost of general fund staff and utility costs has prompted us to recalculate the recharge of services to the HRA. We don't usually do this once the years' budget is set. The increased cost to HRA and therefore income to general fund is £0.417m.
- The net movement in miscellaneous income and expenditure is a cost to general fund of £0.136m. This is made up of a number of small increases and decreases.

1.9 The final position on the general fund revenue account will clearly be dependent on the actual financial performance out-turning in line with the revised budgets as there may be further costs and/or savings identified as the year progresses. **Appendix 2** details the net cost of each cost centre by Directorate.

### **Housing Revenue Account (HRA)**

1.10 The Housing Revenue Account revised budget for 2022/23 is set out in **Appendix 3** to this report.

#### **Expenditure**

1.11 Expenditure on the HRA is showing a net increase against current budgets of £0.409m.

1.12 As discussed in 1.8, the Local Government Services pay agreement for 2022-23 has been settled and increased the salary cost budgets on the HRA by £0.294m.

- 1.13 Vacancy savings of £0.358m have been removed from the budget for the first 6 months of the year. Six vacant posts have now been filled and new staff are due to start in November.
- 1.14 The approval during the year of new expenditure to be funded by earmarked HRA reserves relates to £0.223m. The council tax liability on the management of void properties being held for capital schemes £0.150m, is now being funded by the development reserve.
- 1.15 The increase due to inflation on utilities and inflation linked budgets is £0.238m. The budget for subcontractors has been reduced by £0.206m as the painting contract is not now required in 2022/23.
- 1.16 The cost to the HRA of paying for the general fund services provided as discussed in 1.8, has increased by £0.417m since the original budget was produced.

### Income

- 1.17 In total, income is £0.084m higher than the current budget.
- 1.18 Dwelling rents have been reduced by £0.247m since the original budget. The number of empty properties (voids) is higher than originally estimated. Members will be aware, this year voids have been between 3.86% in quarter 1 and 3.52% by quarter 2 which is higher than the original estimate of 3%.
- 1.19 The revised budget has been set with an estimate for voids of 3.47% for the remainder of 2022/23. This is to allow officers to embed new operating methods now bought in, on managing properties being held intentionally empty for capital schemes, to reduce the number of voids at any one time.
- 1.20 Income from Non-dwelling rents is also reduced, again in preparation for capital schemes to take place.
- 1.21 Income from both Housing Related Support schemes has increased by £0.364m since the current budget. This is due to Derbyshire County Council extending the Independent Living Service contracts until March 2023.
- 1.22 The movement in the debt charges and investment interest budgets has meant a net increase in cost to the HRA of £0.430m. This is due to the increase in bank base rate and is a cost to the HRA because it has more debt than investments which is currently the opposite of the general fund position.
- 1.23 In light of the proposed changes detailed above, it has been necessary to reduce the planned contributions to the HRA reserves by £0.532m, to ensure the HRA is still in balance. It is hoped that this is a one year only course of action but this will be revisited for future years as part of the MTFP currently being prepared.

### Capital Programme

- 1.24 The Council's capital programme is shown in **Appendix 4**. It has been updated from the original budgets to reflect approvals within the year and the profiling of

the individual schemes following approved changes by Members and from detailed discussions with budget officers.

- 1.25 As part of the revised budget process, officers have estimated the likely level of spend in the current financial year. As a result £1.608m has been removed from the current budget and put in 2023/24 as this is when the work is likely to be undertaken. The proposed estimated outturn for 2022/23 is therefore a budget of £25.580m.
- 1.26 The changes that are shown in the revised capital programme mean that the financing is adjusted accordingly to meet the anticipated spend. There are no issues to report with regard to the financing of the 2022/23 capital programme.

## **2 Reasons for Recommendation**

- 2.1 The purpose of this report is to set revised budgets as early as possible within the financial year to ensure that identified budget savings are realised, that all budget managers are working to the revised budgets and to allow any planned changes to be delivered.

## **3 Alternative Options and Reasons for Rejection**

### **3.1 General Fund and HRA**

Any surplus on the Council's two main revenue accounts will result in an increase in financial balances at the year-end which are available to protect services at a time of declining central government support. It is proposed that additional resources would be transferred to reserves in preparation for future expenditure.

### **3.2 Capital**

There are no alternative options being considered with regard to the proposed allocations from the Capital Programme budget as it ensures the Council's assets meet health and safety requirements in that they are maintained in a fit for purpose state that ensures they remain fully operational.

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## **RECOMMENDATION(S)**

- 1 That Audit and Corporate Overview Scrutiny Committee note the report and make any comments that they believe to be appropriate to be given verbally at the Executive meeting on 5<sup>th</sup> December 2022.

### ***The Executive report recommendations are as follows:***

- X1 That Executive approves the revised General Fund budget for 2022/23 as set out in **Appendix 1** and detailed in **Appendix 2**.
- X2 That Executive approves the revised HRA budget for 2022/23 as set out in **Appendix 3**.
- X3 That Executive approves the revised Capital Programme for 2022/23 as set out within **Appendix 4**.

**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

The issue of Financial Risk is covered throughout the report. In addition, however, it should be noted that the risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register. While officers are of the view that these risks are being appropriately managed it needs to be recognised that continued reductions in budgets may mean that adverse variances arising from particular issues or pressures outside of our control, may not be able to be absorbed from favourable variances in other budgets.

Similarly the income on the HRA needs to be carefully managed to ensure the HRA continues to be sustainable over the life of the 30 year business plan, particularly in light of the expenditure increases we've seen during the last 12 months.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

There are no specific allocations within this report. Any delivery against the Corporate Ambitions and Service Plans is contained within existing budgets.

**Staffing:**            Yes             No

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<b>District Wards Significantly Affected</b>	None
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	<p>Details:   Portfolio Holder for Finance</p>

<b>Links to Council Ambition: Customers, Economy and Environment.</b>

<b>DOCUMENT INFORMATION</b>	
<b>Appendix No</b>	<b>Title</b>
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	Capital Programme
5	Treasury Management Update

<p><b>Background Papers</b>  <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>
None

**BOLSOVER DISTRICT COUNCIL  
GENERAL FUND**

**APPENDIX 1**

Description	Original Budget 2022/23 £	Current Budget 2022/23 £	Revised Budget 2022/23 £
Resources	11,075,440	11,209,367	11,434,594
Strategy and Development	4,767,756	5,215,737	5,466,727
<u>S106 Expenditure</u>			
Resources	534,579	666,452	680,095
Strategy and Development	789,479	789,908	789,908
<b>Net Cost of Services</b>	<b>17,167,254</b>	<b>17,881,464</b>	<b>18,371,324</b>
Debt Charges	562,762	562,762	571,856
Investment Interest	(97,944)	(97,944)	(867,955)
<b>Appropriations:</b>			
Contributions to Reserves	1,411,667	1,411,667	1,729,500
Contribution from Earmarked Reserves	(320,005)	(587,471)	(3,434,756)
Contribution (from)/to NNDR Growth Protection Reserve	3,921	90,518	2,043,000
Contribution from Grant Accounts	(5,320)	(5,320)	(5,820)
Contribution from Revenue Grants	(8,217,434)	(8,517,568)	(8,517,568)
Contribution (from)/to Holding Accounts	(271,038)	(387,126)	(292,546)
Contribution from S106 Holding A/cs	(1,324,058)	(1,456,360)	(1,470,003)
<b>TOTAL EXPENDITURE</b>	<b>8,909,805</b>	<b>8,894,622</b>	<b>8,127,032</b>
Parish Precepts	3,645,990	3,645,990	3,645,990
<b>TOTAL SPENDING REQUIREMENT</b>	<b>12,555,795</b>	<b>12,540,612</b>	<b>11,773,022</b>
Revenue Support Grant	(1,231,521)	(1,231,521)	(1,231,521)
Business Rates Retention	(5,325,514)	(5,325,514)	(6,284,330)
Business Rates deficit due to Covid reliefs	0	0	1,940,350
New Homes Bonus Grant	(703,263)	(703,263)	(703,263)
Lower Tier Services Grant	(131,270)	(131,270)	(131,270)
2022/23 Services Grant	(201,739)	(201,739)	(201,739)
COUNCIL TAX - BDC precept	(4,180,730)	(4,292,893)	(4,292,893)
Council tax - Parish element from above	(3,645,990)	(3,645,990)	(3,645,990)
Council Tax Collection Fund (Surplus)/Deficit	0	(86,597)	(86,597)
Council Tax spread of 20/21 Covid loss	56,416	56,416	56,416
COVID-19 Related Support	2,889,884	2,889,884	2,889,884
<b>TOTAL FUNDING</b>	<b>(12,473,727)</b>	<b>(12,672,487)</b>	<b>(11,690,953)</b>
<b>FUNDING GAP / (SURPLUS)</b>	<b>82,068</b>	<b>(131,875)</b>	<b>82,069</b>

## APPENDIX 2

List of General Fund net budgets per cost centre per directorate

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
G001 Audit Services	128,660	128,660	133,565
G002 I.C.T.	966,750	966,750	997,087
G007 Community Safety - Crime Reduction	62,755	62,755	65,097
G010 Neighbourhood Management	66,885	66,885	71,782
G013 Community Action Network	295,367	303,367	317,859
G014 Customer Contact Service	781,188	763,602	807,584
G017 Private Sector Housing Renewal	85,378	85,378	77,449
G018 Environmental Health Covid Team	0	40,448	40,617
G020 Public Health	(70,000)	(70,000)	(70,000)
G021 Pollution Reduction	234,844	234,844	249,713
G022 Env Health - Health + Safety	0	0	(239)
G023 Pest Control	33,314	33,314	54,399
G024 Street Cleansing	330,528	330,528	364,440
G025 Food, Health & Safety	133,397	133,397	125,121
G026 Animal Welfare	98,632	98,632	91,076
G028 Domestic Waste Collection	1,020,138	1,020,931	1,098,030
G030 Street Trading	0	0	(452)
G032 Grounds Maintenance	717,796	717,112	847,881
G033 Vehicle Fleet	1,031,204	1,031,204	1,152,961
G036 Environmental Health Mgmt & Admin	261,162	261,162	280,841
G038 Concessionary Fares & TV Licenses	(10,380)	(10,380)	(11,387)
G040 Corporate Management	185,183	185,183	183,881
G041 Non Distributed Costs	664,737	664,737	647,737
G043 Director of Resources	141,306	141,306	146,256
G044 Financial Services	325,785	328,633	334,896
G046 Homelessness	156,600	180,111	79,889
G047 Household Support Fund	0	0	104,923
G048 Town Centre Housing	(10,600)	(10,600)	(10,600)
G053 Licensing	34,049	34,049	34,411
G061 Bolsover Wellness Programme	64,921	94,321	89,737
G062 Extreme Wheels	26,407	(3,408)	(1,075)
G063 This Girl Can	0	1,908	1,908
G064 Bolsover Sport	139,395	140,573	132,667
G065 Parks, Playgrounds & Open Spaces	41,364	41,364	42,402
G069 Arts Projects	51,157	51,157	52,408

## APPENDIX 2

List of General Fund net budgets per cost centre per directorate

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
G070 Outdoor Sports & Recreation Facilities	19,663	19,663	53,133
G072 Leisure Services Mgmt & Admin	263,237	259,237	267,209

## APPENDIX 2

List of General Fund net budgets per cost centre per directorate

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
G097 Groundwork & Drainage Operations	72,914	72,914	82,042
G100 Benefits	406,470	405,071	339,088
G103 Council Tax / NNDR	384,537	379,983	379,453
G105 Council Tax Energy Rebate	5,327,550	5,327,550	5,327,550
G106 Housing Anti Social Behaviour	137,313	137,313	132,163
G113 Parenting Practitioner	37,779	37,779	38,822
G117 Payroll	75,160	75,160	78,583
G123 Riverside Depot	164,981	164,981	208,276
G124 Street Servs Mgmt & Admin	46,078	46,078	56,346
G125 S106 Percent for Art	20,970	30,985	30,985
G126 S106 Formal and Informal Recreation	153,067	203,328	216,971
G135 Domestic Violence Worker	44,737	76,985	78,404
G142 Community Safety - CCTV	0	4,937	4,937
G143 Housing Strategy	37,731	37,731	59,896
G144 Enabling (Housing)	19,249	19,249	41,414
G146 Pleasley Vale Outdoor Activity Centre	56,107	85,922	77,034
G148 Commercial Waste	(141,600)	(141,600)	(161,600)
G149 Recycling	298,950	298,950	117,277
G153 Housing Advice	15,927	15,927	15,107
G155 Customer Services	37,655	37,655	34,129
G161 Rent Rebates	(134,349)	(134,349)	(37,466)
G162 Rent Allowances	38,352	38,352	17,829
G164 Support Recharges	(4,393,307)	(4,393,307)	(4,810,563)
G168 Multifunctional Printers	37,600	37,600	37,600
G170 S106 Outdoor Sports	360,542	432,139	432,139
G176 Affordable Warmth	21,631	21,631	20,426
G177 Discretionary Housing Payments	0	0	20,000
G182 Community Outreach Programmes	0	12,879	12,879
G197 Assistant Director of Finance + Resources	93,665	93,665	93,070
G198 Assistant Director of Housing (GF)	35,049	35,049	34,902
G199 Assistant Director of Street Scene	86,530	86,530	87,523
G228 Go Active Clowne Leisure Centre	(3,091)	909	197,417
G229 Housing Standards	0	0	(1,325)
G239 Housing + Comm Safety Fixed Penalty Acc	1,000	1,000	175
<b>Total for Resources Directorate</b>	<b>11,610,019</b>	<b>11,875,819</b>	<b>12,114,689</b>

## APPENDIX 2

List of General Fund net budgets per cost centre per directorate

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
G003 Communications, Marketing + Design	273,771	287,854	313,483
G006 Partnership, Strategy & Policy	422,600	427,459	425,189
G009 Dragonfly	0	0	(2,580)
G011 Assistant Director of Leader's Executive Team	86,903	86,903	86,523
G012 Community Champions	597	14,397	13,800
G015 Customer Service + Improvement	130,942	130,942	130,251
G016 Skills Audit	15,160	15,160	15,160
G027 Emergency Planning	16,447	16,447	17,071
G031 S106 - Biodiversity	15,035	14,679	14,679
G039 Children and YP Emotional Well-being	0	37,500	37,500
G052 Human Resources	224,490	213,773	205,017
G054 Electoral Registration	190,775	184,499	167,132
G055 Democratic Representation & Management	521,076	521,076	532,650
G056 Land Charges	(1,378)	(1,378)	16,112
G057 District Council Elections	25,000	25,000	33,250
G058 Democratic Services	332,525	297,418	196,358
G060 Legal Services	243,175	243,175	383,570
G073 Planning Policy	261,622	307,008	337,355
G074 Planning Development Control	23,352	32,655	8,219
G076 Planning Enforcement	130,039	118,686	103,330
G077 LGA Housing Advisers Programme (HAP)	0	25,000	25,000
G078 LGA Net Zero Innovation Programme (NZIP)	0	30,000	30,000
G079 Senior Urban Design Officer	23,174	23,174	22,384
G080 Engineering Services (ESRM)	99,280	99,280	97,506
G082 Tourism Promotion + Development	42,816	32,112	39,172
G083 Building Control Consortium	55,000	55,000	55,000
G085 Economic Development	29,425	53,387	53,387
G086 Alliance	5,250	5,250	5,250
G088 Derbyshire Economic Partnership	15,000	15,000	15,000
G089 Premises Development	(44,030)	(44,030)	(60,535)
G090 Pleasley Vale Mills	(164,659)	(155,698)	(153,110)
G092 Pleasley Vale Electricity Trading	(67,312)	(67,312)	(54,000)
G095 Estates + Property	551,714	544,967	552,026
G096 Building Cleaning (General)	104,222	105,222	109,240
G099 Catering	500	500	500

## APPENDIX 2

List of General Fund net budgets per cost centre per directorate

	Original Budget 2022/23 £	Current Budget 2022/23 £	Revised Budget 2022/23 £
G109 Director of Strategy and Development	141,401	141,401	146,716
G110 Assistant Director of Development	86,888	86,888	93,910
G111 Shared Procurement	49,171	49,171	40,120
G114 Strategic Investment Fund	100,000	100,000	100,000
G129 Bolsover Apprenticeship Programme	0	0	(4,500)
G131 Bolsover Community Woodlands Project	0	0	(9,841)
G132 Planning Conservation	29,231	40,156	46,418
G133 The Tangent Business Hub	(54,528)	(56,528)	(39,314)
G138 Bolsover TC Regeneration Scheme	0	39,195	39,195
G139 PropTech Engagement Fund	0	152,391	167,391
G151 Street Lighting	38,604	38,604	55,506
G156 The Arc	155,374	153,472	236,731
G157 Controlling Migration Fund	1,733	14,597	14,620
G167 Facilities Management	9,669	10,571	10,571
G169 Closed Churchyards	10,000	10,000	10,000
G172 S106 - Affordable Housing	0	1,116	1,116
G188 Cotton Street Contact Centre	31,007	31,007	33,218
G191 Bolsover Community Lottery	0	6,250	6,250
G192 Scrutiny	23,308	23,308	24,101
G193 Economic Development Management + Admin	365,227	384,176	420,411
G195 Assistant Director of Governance + Monitoring	94,105	94,105	92,229
G200 Assistant Director of Property + Housing Repairs	8,688	8,688	16,153
G204 Construction Skills for the Unemployed	4,000	0	0
G216 Raising Aspirations	0	51,250	51,250
G218 I-Venture/Namibia Bound	34,484	12,484	12,484
G220 Locality Funding	0	5,050	(19,950)
G226 S106 - Highways	599,463	569,000	569,000
G227 S106 - Public Health	174,981	205,113	205,113
G238 HR Health + Safety	91,918	96,605	115,278
G241 Community Rail	0	4,025	13,125
G244 Bolsover Business Growth Fund	0	38,445	38,445
<b>Total for Strategy + Development Directorate</b>	<b>5,557,235</b>	<b>6,005,645</b>	<b>6,256,635</b>
<b>Total Net Cost of Services</b>	<b>17,167,254</b>	<b>17,881,464</b>	<b>18,371,324</b>

### APPENDIX 3

#### Housing Revenue Account

	Original Budget 2022/23 £	Current Budget 2022/23 £	Revised Budget 2022/23 £
<b>Expenditure</b>			
Repairs and Maintenance	5,886,947	5,886,947	5,699,502
Rents, Rates, Taxes + Other Charges	295,675	295,675	213,542
Supervision and Management	5,852,044	5,944,344	6,609,260
Special Services	436,940	436,940	552,523
Housing Related Support - Wardens	639,755	639,755	688,789
Housing Related Support - Central Control	343,721	343,721	352,842
Tenants Participation	71,055	71,055	75,758
New Build Schemes Evaluations	600,000	915,000	750,000
New Bolsover Project	5,000	5,000	5,000
Leasehold Flats	0	4,834	4,834
Debt Management Expenses	8,250	8,250	8,562
<b>Total Expenditure</b>	<b>14,139,387</b>	<b>14,551,521</b>	<b>14,960,612</b>
<b>Income</b>			
Dwelling Rents	(21,768,926)	(21,768,926)	(21,522,170)
Non-dwelling Rents	(117,402)	(117,402)	(101,490)
Leasehold Flats and Shops Income	(14,480)	(14,480)	(19,295)
Repairs and Maintenance	(17,708)	(17,708)	(19,129)
Supervision and Management	0	0	(378)
Special Services	(32,145)	(32,145)	(21,732)
Housing Related Support - Wardens	(129,906)	(129,906)	(409,320)
Housing Related Support - Central Control	(210,767)	(210,767)	(277,000)
Tenants Participation	0	0	(5,005)
<b>Total Income</b>	<b>(22,291,334)</b>	<b>(22,291,334)</b>	<b>(22,375,519)</b>
<b>Net Cost of Services</b>	<b>(8,151,947)</b>	<b>(7,739,813)</b>	<b>(7,414,907)</b>
<b>Appropriations:</b>			
Increase in Bad Debt Provision	130,000	130,000	130,000
Capital Interest Costs	3,095,942	3,095,942	3,627,207
Investment Interest Income	(1,985)	(1,985)	(103,017)
Depreciation	4,274,630	4,274,630	4,274,630
Transfer to Major Repairs Reserve	725,370	725,370	725,370
Contribution to HRA Reserves	566,000	566,000	35,000
Use of Earmarked Reserves	(600,000)	(1,012,134)	(1,235,590)
Contribution from HRA Balance	(38,693)	(38,693)	(38,693)
<b>Net Operating (Surplus)</b>	<b>(683)</b>	<b>(683)</b>	<b>0</b>

## CAPITAL PROGRAMME SUMMARY

## APPENDIX 4

	Original Budget 2022/23 £	Current Budget 2022/23 £	Revised Budget 2022/23 £
<b>General Fund</b>			
<b>Asset Management Plan</b>			
Investment Properties	0	4,008	4,008
Leisure Buildings	0	22,000	0
Pleasley Vale Business Park	0	135,574	60,574
Riverside Depot	0	5,463	9,322
The Arc	0	83,336	47,893
The Tangent	0	15,000	15,000
Contact Centres	0	10,000	11,638
General	0	8,760	8,760
Asset Management Plan not yet allocated to an individual scheme	260,000	45,442	72,388
	<b>260,000</b>	<b>329,583</b>	<b>229,583</b>
<b>Engineering Asset Management Plan</b>			
Car Parks	25,000	27,986	27,986
Shelters	10,000	11,128	11,128
Lighting	15,000	15,000	15,000
	<b>50,000</b>	<b>54,114</b>	<b>54,114</b>
<b>Assets</b>			
Car Parking at Clowne	0	13,416	13,416
Pleasley Vale Mill - Dam Wall	96,614	100,410	100,410
Land at Portland Street	0	109,750	109,750
Shirebrook Crematorium	0	623,750	1,873,750
CISWO - former Creswell LC	0	166,000	166,000
	<b>96,614</b>	<b>1,013,326</b>	<b>2,263,326</b>
<b>ICT Schemes</b>			
ICT infrastructure	198,000	306,825	306,825
Digital Screens	0	31,970	31,970
Town Centre Regeneration	0	29,000	29,000
	<b>198,000</b>	<b>367,795</b>	<b>367,795</b>
<b>Leisure Schemes</b>			
Playing Pitch Improvements (Clowne)	0	440,284	440,284
Pleasley Vale - Leisure	0	0	20,000

**CAPITAL PROGRAMME SUMMARY****APPENDIX 4**

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
<b>Leisure Schemes continued</b>			
Go Active Café Equipment	25,000	25,000	25,000
Go Active Equipment	15,000	15,000	15,000
Houfton Rd Play Area (Insurance)	0	25,000	25,000
Community Assets (Leisure)	0	10,000	10,000
	<b>40,000</b>	<b>515,284</b>	<b>535,284</b>
<b>Private Sector Schemes</b>			
Disabled Facility Grants	500,000	500,000	650,000
	<b>500,000</b>	<b>500,000</b>	<b>650,000</b>
<b>Joint Venture</b>			
Dragonfly Joint Venture Shares	0	519,150	519,150
Dragonfly Joint Venture Loan	0	1,753,202	1,753,202
	<b>0</b>	<b>2,272,352</b>	<b>2,272,352</b>
<b>Vehicles and Plant</b>			
Vehicle Replacements	766,000	1,644,933	1,132,662
Vehicle Wash Area	0	1,000	1,000
CAN Rangers Equipment	0	14,231	14,231
	<b>766,000</b>	<b>1,660,164</b>	<b>1,147,893</b>
<b>Total General Fund</b>	<b>1,910,614</b>	<b>6,712,618</b>	<b>7,520,347</b>

**Housing Revenue Account****New Build Properties**

Alfreton Rd Pinxton	0	568,560	56,860
Ashbourne Extension	1,000,000	1,023,093	1,038,857
Bolsover Homes-yet to be allocated	3,325,000	1,468,325	1,068,931
Bolsover Homes Staffing Costs	0	0	272,506
Harlethorpe Ave Bungalow adaptation	125,000	125,000	125,000
Keepmoat Properties at Bolsover	0	818,500	818,500
Market Close Shirebrook	0	3,928,644	3,926,144
Moorfield Lane Whaley Thorns	0	0	126,688
Sandy Lane/Thorpe Ave Whitwell	0	376,740	299,340
The Whitwell Cluster	0	239,058	26,828
The Woodlands	3,000,000	3,000,000	3,000,000
Valley View (2 Bungalows & extension)	750,000	750,000	750,000
West Street Langwith	800,000	850,000	142,919
	<b>9,000,000</b>	<b>13,147,920</b>	<b>11,652,573</b>

## CAPITAL PROGRAMME SUMMARY

## APPENDIX 4

	Original Budget 2022/23 £	Current Budget 2022/23 £	Revised Budget 2022/23 £
<b>Vehicle Replacements</b>	351,000	615,600	477,600
	<b>351,000</b>	<b>615,600</b>	<b>477,600</b>
<b>Public Sector Housing</b>			
Electrical Upgrades	125,000	125,000	212,000
Environmental Works	50,000	0	0
External Door Replacements	20,000	80,000	150,000
External Wall Insulation	400,000	756,211	506,211
Fencing	70,000	80,000	110,000
Flat Roofing	40,000	75,000	75,000
Heating Upgrades	0	78,740	78,740
Kitchen Replacements	200,000	200,000	335,000
Re Roofing	750,000	750,000	1,000,000
Property Services Mgmt. & Admin	97,810	97,810	99,846
Safe & Warm	2,400,000	2,774,946	2,305,993
Soffit and Facia	30,000	30,000	30,000
Unforeseen Reactive Capital Works	217,190	162,190	107,107
Welfare Adaptations	400,000	423,761	423,761
Wet Rooms (Bungalows)	200,000	200,000	150,000
Whaley Common - Air Source Heating	0	0	250,000
	<b>5,000,000</b>	<b>5,833,658</b>	<b>5,833,658</b>
<b>HRA ICT Schemes</b>			
Careline Upgrade	0	6,436	0
Rent Arrears Management System	50,000	112,000	0
Open Housing	50,000	79,686	79,686
	<b>100,000</b>	<b>198,122</b>	<b>79,686</b>
<b>New Bolsover Scheme</b>			
New Bolsover-Regeneration Scheme	0	140,000	16,000
	<b>0</b>	<b>140,000</b>	<b>16,000</b>
<b>Total HRA</b>	<b>14,451,000</b>	<b>19,935,300</b>	<b>18,059,517</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>16,361,614</b>	<b>26,647,918</b>	<b>25,579,864</b>

**CAPITAL PROGRAMME SUMMARY****APPENDIX 4**

	<b>Original Budget 2022/23 £</b>	<b>Current Budget 2022/23 £</b>	<b>Revised Budget 2022/23 £</b>
<b>Capital Financing</b>			
<b>General Fund</b>			
Better Care Fund	(500,000)	(500,000)	(650,000)
Prudential Borrowing	0	0	(1,596,720)
Reserves	(964,000)	(5,123,750)	(4,309,759)
Capital Receipts	(446,614)	(512,614)	(387,614)
External Funding	0	(576,254)	(576,254)
	<b>(1,910,614)</b>	<b>(6,712,618)</b>	<b>(7,520,347)</b>
<b>HRA</b>			
Major Repairs Allowance	(5,000,000)	(5,973,658)	(5,833,658)
Prudential Borrowing	(1,248,882)	(2,898,093)	(2,085,281)
Reserves	(8,202,118)	(9,541,580)	(8,409,915)
External Funding	0	(1,521,969)	(1,730,663)
	<b>(14,451,000)</b>	<b>(19,935,300)</b>	<b>(18,059,517)</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>(16,361,614)</b>	<b>(26,647,918)</b>	<b>(25,579,864)</b>

## Bolsover District Council

### Meeting of the Audit & Corporate Overview Scrutiny Committee on 29<sup>th</sup> November 2022

#### Ambition Plan Targets Performance Update – July to September 2022 (Q2 – 2022/23)

#### Report of the Information, Engagement & Performance Manager

<b>Classification</b>	This report is Public
<b>Report By</b>	Kath Drury, Information, Engagement and Performance Manager
<b>Contact Officer</b>	Kath Drury <a href="mailto:kath.drury@bolsover.gov.uk">kath.drury@bolsover.gov.uk</a>

### PURPOSE/SUMMARY OF REPORT

To report the Quarter 2 outturns for the Council’s Ambition targets 2020-2024

Out of the 31 targets:

- 21 (67%) are on track
- 1 (3%) has been withdrawn
- 1 (3%) has been amended
- 1 (3%) continues to be on alert, and
- 7 (23%) achieved previously.

Out of the 47 performance indicators:

- 36 (76%) have a positive outturn
- 11 (23%) have a negative outturn

### REPORT DETAILS

#### **1 Background**

- 1.1 The attached appendices contain the performance outturn as of 30<sup>th</sup> September 2022.

#### **2. Details of Proposal or Information**

- 2.1 A summary of performance by Council Ambition aim is provided below:

#### **2.2 Our Customers – Providing excellent and accessible services**

- 10 targets in total
- 9 targets are on track

- 1 target continues to be on alert as it remains some way off its original target:
  - **CUS.07** - *Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter*

## 2.2 **Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity**

- 11 targets in total
- 6 targets are on track
- 1 target has been withdrawn:
  - **ENV.08** - *Bring 5 empty properties back into use per year through assistance and enforcement measures. (See appendix)*
- 1 target has been amended:
  - **ENV.03** - *Achieve a combined recycling and composting rate of 50% by March 2023. (See appendix)*
- 3 targets achieved previously (ENV 07, ENV 09, ENV 10)

## 2.4 **Our Economy – by driving growth, promoting the District and being business and visitor friendly**

- 10 targets in total
- 6 targets are on track
- 4 targets achieved previously (ECO 08, ECO 09, ECO 04, ECO 01)

2.6 A summary of supporting indicators by Council Ambition aim is provided below:

### 2.7 Our Customers

Out of the 29 performance indicators:

- 16 (55%) have a positive outturn
- 10 (35%) have a negative outturn
- 3 (10%) indicators are within target

### 2.8 Our Environment

Out of the 14 performance indicators:

- 10 (71%) have a positive outturn
- 3 (21%) has a negative outturn
- 1 (7%) indicator is within target

### 2.9 Our Economy

Out of the 4 performance indicators:

- 3 (75%) have a positive outturn
- 1 (25%) have a negative outturn

2.10 Details have been provided in the appendices for those at exception.

**3 Reasons for Recommendation**

- 3.1 Out of the 31 Council plan targets, 21 are on track (67%), 1 is to be withdrawn (3%), 1 target has been amended (3%), 1 is on alert (3%), and 7 achieved previously (23%).
- 3.2 Out of the 47 service indicators, 36 have a positive outturn (76%), 11 have a negative outturn (23%).
- 3.3 This is an information report to keep Members informed of progress against the Council Ambition targets and supporting indicators noting achievements and any areas of concern.

**4 Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets

**RECOMMENDATION(S)**

- 1. That quarterly outturns against the Council Ambition 2020-2024 targets and relevant performance indicators be noted.

<b><u>IMPLICATIONS:</u></b>		
<b><u>Finance and Risk:</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Details:</b>		
On behalf of the Section 151 Officer		
<b><u>Legal (including Data Protection):</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Details:</b>		
On behalf of the Solicitor to the Council		
<b><u>Environment:</u></b>		
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.		
<b>Details:</b>		
By reporting on targets which supports the Council to meet its carbon neutral target and enhance the environment.		
<b><u>Staffing:</u></b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Details:</b>		
On behalf of the Head of Paid Service		

## DECISION INFORMATION

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<b>District Wards Significantly Affected</b>	None
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input checked="" type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	<p>Cabinet Members/SLT informed on route via the quarterly performance process</p> <p>Details:  Ward Members</p>

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
All

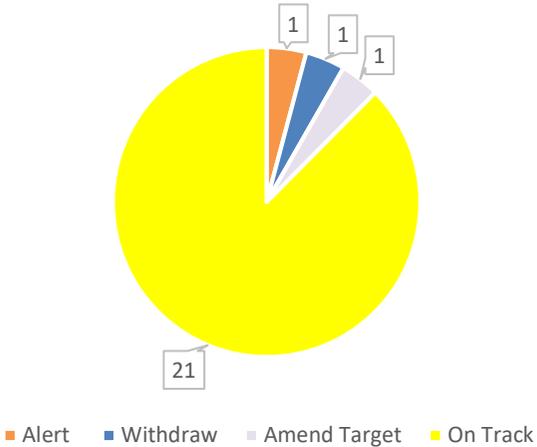
DOCUMENT INFORMATION	
Appendix No	Title
1	Quarterly Performance Update for Q2 July to September 2022
2	Full list of Council Ambition Targets

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
All details on the PERFORM system

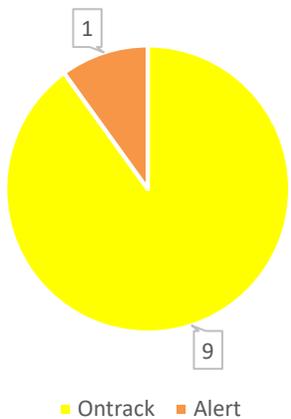
**Bolsover District Council - Quarterly Performance Report (QPR)**  
**Q2 – July to September 2022**  
**Council Targets to deliver the Ambition 2020 – 2024**

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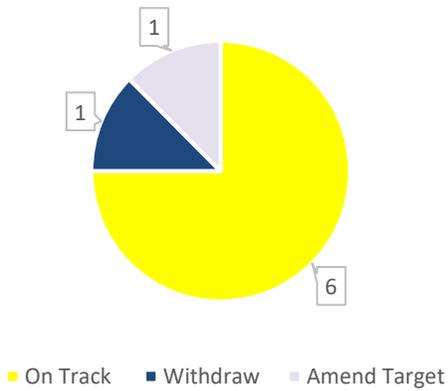
Council Targets (24 Targets)



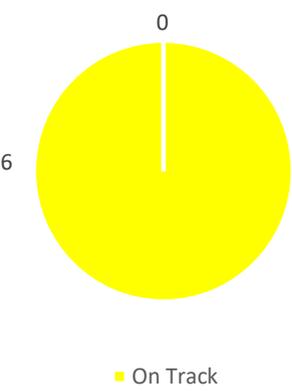
Customers (10 Targets)



Environment (8 Targets)



Economy (6 Targets)



### Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Withdraw	The target has been recommended for withdrawal and discussed at a Senior leadership team.
Alert	<ul style="list-style-type: none"> <li>To reflect any target that does not meet the expected outturn for the reporting period (quarterly).</li> <li>The target is six months off the intended completion date and the required outcome may not be achieved.</li> <li>To flag annual targets within a council plan period that may not be met.</li> </ul>
Amend Target	The target has been amended via a delegated decision signed by a Director

## Council plan targets achieved and by exception

### 58 Amend target

ENV.03 - Achieve a combined recycling and composting rate of 50% by March 2024.	Resources <i>Cllr Watson</i>	Amend target	<p>This target has been amended to 43% under a delegated decision.</p> <p>The UK Resource &amp; Waste Strategy has been delayed (expected 2020) due to ongoing delays arising from BREXIT and Covid-19. This strategy should give a better understanding of any new or amended statutory instruments to empower new/changed duties on waste collection. This will influence the modelling of the Council's waste collection service to meet any new and/or amended duties (i.e. separate weekly food waste collections) and potential future mandatory recycling targets which we will need to build into future plans. Without this direction it will not be possible to meet the original target of 50%.</p> <p>Q2 (2022\23) performance is estimated based on Q2 2021\2022 Waste Data Flow figures of 4,205 tonnes of recyclable\ compostable materials collected, equating to a</p>
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			combined (Q1 & Q2) recycling and composting rate of 44.9% (approx.) which will be updated when actual figures become available from WDF January 2023. Q1 – Actual 44.7%
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## Withdraw

ENV.08 - Bring 5 empty properties back into use per year through assistance and enforcement measures. <i>Cllr Peake</i>	Resources <i>Cllr Peake</i>	Withdrawn	Withdrawn via DD : 0069/KH/260922  Following discussion with PH, we have agreed that the performance target relating to bringing empty properties back into use should be removed. This is because it has limited value, not in our control and we are currently reviewing and developing measures which will be more useful for Members to assess performance regarding private sector housing
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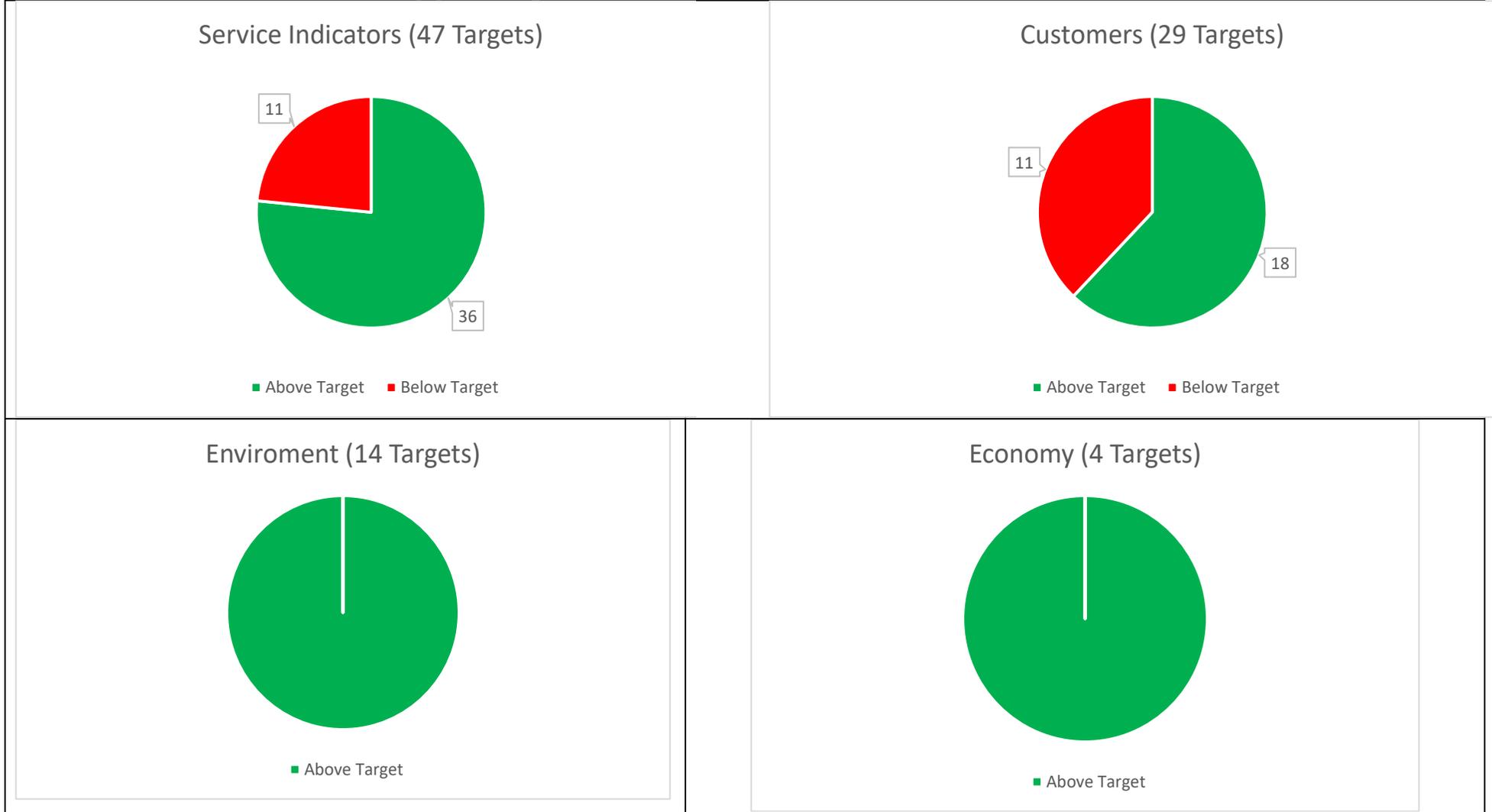
## 59 Alert

CUS.07 - Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter	Strategy and Development <i>Cllr Peake</i>	Alert	We have undertaken 17 short term voids in Q2 with a number of these being relet following issues with lettings or having been part of a capital scheme. In addition there are 4 properties which have recently been let after void periods over 100 days. If we remove these 4 the average time is 37 days. One of these was a hard to let property but following a bespoke advert we were able to let this, two were connected with the councils housing programme, one being held and subsequently used for a decant the other held as a potential decant but now released, one requiring major adaptations for the incoming tenant.  The void co-ordinator has now started and is spending time with both the repairs team and housing management to get a feel for the process and how we do things. Over the next few weeks the officer will be bringing forward some ideas and suggestions to allow a review of the current process to take place.
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Appendix 2 contains the full Ambition target listing

### Performance indicators supporting the Council aims

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## Our Customers – Providing excellent and accessible services

Customer Services	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status
CUS 01. % external (incoming) telephone calls answered within 20 seconds	75%	69%	75	<b>73%</b>	75%	Below Target
CUS 02 - % customer enquiries dealt with at first point of contact (Quarterly)	93%	96%	89%	<b>100%</b>	60%	Above target
CSP 11 % of Telephone calls answered within 20 seconds (Corporate) (Quarterly)	92%	95%	90%	<b>90%</b>	93%	Below Target
CSP 16 % written complaints responded to in 15 working days (Quarterly)	99%	78%	91%	<b>93%</b>	97%	Below Target
CSP 20 % written comments acknowledged within 3 working days (Quarterly)	100%	100%	100%	<b>100%</b>	100%	On / Above Target
CSP 21 % Stage 3 complaints responded to in 20 working days (Quarterly)	60%	100%	53%	<b>86%</b>	100%	Below Target
CSP 23 Number of formal complaints (Stage 2) received per 10,000 population (Quarterly)	4.3	3.5	3.1	<b>1.7</b>	25	Below Target (Positive)

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### Exceptions

Quarter	Value	Target	Status	Exception
<b>CUS 01. % external (incoming) telephone calls answered within 20 seconds</b>				
Q2	73%	75%	Below Target	Target not met for Q2 Target was met in July & Aug but unfortunately only achieved 65% calls answered within 20seconds which has impacted on the overall Q2 target. Vacant posts and new starter training peak annual leave allocation impacted on resources.
Q1	75%	75%	On Target	

Quarter	Value	Target		<b>CSP 11 % of Telephone calls answered within 20 seconds (Corporate) (Quarterly)</b>
Q2	90%	93%		90% of all calls received corporately were answered within 20 seconds which is slightly below target of 93% The council has seen an increase in calls across services without any specific trends.
Q1	90%	93%		

Quarter	Value	Target		<b>CSP 16 % written complaints responded to in 15 working days (Quarterly)</b>
Q2	93%	97%		<p>12 out of the 14 formal investigations were responded to within 15 working days. 1 was slightly outside of the target (20days). The remaining 1 is still open received on the 20/09/22.</p> <p>The Council also received 74 M.P. enquiries (subject to the same 15 working day corporate timescale) during this period 65 were responded to within 15 working days, 5 were slightly outside of the target, with 4 outstanding awaiting a response currently within timescale as received 28/09/22 - 29/09/22</p> <p>Overall this gives an average of 93%</p> <p>There has been an increase in MP Enquiries compared to the same period 2021/22 - 28 Received</p>
Q1	91%	97%		

Quarter	Value	Target		<b>CSP 21 % Stage 3 complaints responded to in 20 working days (Quarterly)</b>
Q2	86%	100%		<p>4 of the 7 of the Internal Review complaints received were responded to within 20 working days with 1 being out of timescale and 2 remaining outstanding but currently within timescales received on the 27/09/22 &amp; 29/09/22.</p> <p>Delays from responding departments as contributed to this.</p>

62

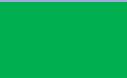
Q1	53%	100%	
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Leisure	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status
LE 01 Number of people participating in Council leisure, sport, recreational, health, physical and cultural activity each year	65,532	72,703	83,337	<b>83,793</b>	88,250	 Below Target
LE 02. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	527	577	102	171	125	 Above Target

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### Exception

Quarter	Value	Target	Status	Exception
LE01 Number of people participating in Council leisure, sport, recreational, health, physical and cultural activity each year				
Q2	83,793	88,250		Although we are slightly below the target we are confident that we will be able to claw this back with the increased usage to the new 3G pitch during the coming months
Q1	83,337	88,250		

Performance	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status
CSI 19 % FOI/EIR requests responded to in 20 working days )	100%	100%	100%	<b>100%</b>	95%	 On/Above Target

<b>Revenues and Benefits</b>	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status	
Rs 06 - % Council Tax arrears collected	19.4%	28.8%	9.8%	<b>17.4%</b>	10%		Above Target (Negative)
Rs 07 - % NNDR arrears collected	20.9%	63.8%	40.3%	<b>49.1%</b>	20%		On/Above Target
Rs 09 - % Council Tax Collected	94.7%	97.30%	95.07%	<b>94.7%</b>	97.8%		Below target
Rs 10- % Non-domestic Rates Collected	90.5%	108.40%	105.5%	<b>99.7%</b>	98.5%		On/Above Target
Rs 11- Benefit overpayments as a % of benefit awarded	4.22%	2.2	5.9%	<b>1.32%</b>	6%		Below Target (Positive)
Rs 12- % Recovery of overpayments within the benefits system	52.12%	59.79%	26.17%	<b>72.72%</b>	17%		On/Above Target
Rs 20 - % Telephone Abandonment: Revenues	1.8%	2.2	3.5%	<b>2.6%</b>	10%		Below Target (Positive)
Rs 21 - % Calls answered within 20 seconds: Revenues	84.7%	79.6%	77.9%	<b>79.8%</b>	65%		Above Target
Rs 22 - Telephone Abandonment: Benefits	1.5%	1.1%	1.6%	<b>1%</b>	3%		Below Target (Positive)
Rs 23 - % Calls answered within 20 seconds: Benefits	94.2%	92.1%	92%	<b>93.0%</b>	78%		On/Above Target
Rs 181 - Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	4.4	3.5	5		14		Data not available until the end of October 22

### Exceptions

Quarter	Value	Target		Rs 06 - % Council Tax arrears collected (Quarterly)
Q2	17.4%	20%		Below target - impact of cost of living issues and customers' ability to pay. Though significant level of arrears collected £733k. This is also a significant improvement on last two year's quarter 2 figures.

Q1	9.8%	10%	
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Quarter Value	Target	Rs 09 - % Council Tax Collected	
Q2	94.7%	97.8%	Impact of cost of living issues and individuals ability to pay. Also affected by (1) a delay in payments collected via the DWP not being posted onto accounts (2) delay in further recovery action due to limited availability of court dates.
Q1	95.07%	97.8%	

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Property Services and Housing Repairs	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status	
PS&HR 01. % of properties receiving gas appliance servicing within 12 months	79.9%	100%	25%	51%	50%		On/Above Target
PS&HR 02. Fit 100 wet rooms a year, cumulative target.	104	142	24	52	50		On/Above Target

Housing Management	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status	
HOUS 01. 60% satisfaction with support received for clients experiencing domestic abuse	66%	70%	74%	80%	60%		On / Above Target
HOUS 02. 60% satisfaction with support received for clients receiving parenting support	90%	100%	100%	100%	60%		On / Above Target
HOU 03 - Proportion of rent collected (inclusive of all charges e.g. heating, support charges etc)	New KPI		84.44%	88%	90%		Below Target

Housing Management	Q3	Q4	Q1	Q2	Q2	Status
	2021/22 Outturn	2021/22 Outturn	2022/23 Outturn	2022/23 Outturn	Target	
HOU04 – Proportion of current tenants over 12 weeks in arrears	New KPI		9.66%	9%	5%	Above Target (negative)
HOUS 06. Achieve an average turnaround time of 30 working days for major voids	118	118	109	107	30	Above target (negative)

Quarter	Value	Target	HOUS 03. Proportion of rent collected (inclusive of all charges e.g. heating, support charges etc)	
Q2	88%	90%		As reported previously the Covid19 pandemic has had a significant impact on our rent arrears and ability to recover arrears. This is noted in the significant increase in arrears in 2020/21. The team continue to work hard with tenants to signpost to support agencies and offer appropriate assistance. We continue to be supportive yet are now in a position to take enforcement action where it is reasonable and proportionate to do so. We have recently had a reorganisation within the Housing Department and also set up a new Income Management Team whose main focus will be rental income and collection of rent arrears. An investment in software has also been made to provide more timely analysis around rent arrears, this is now in the early stages of implementation with an implementation by end of Q3. Improved performance from Q1.
Q1	84.44%	90%		

Quarter	Value	Target	HOUS 04. Proportion of current tenants over 12 weeks in arrears	
Q2	9%	5%		As above
Q1	8%	5%		

99

Quarter Value Target			<b>HOUS 06. Achieve an average turnaround time of 30 working days for major voids</b>	
Q2	107	30		The current average is 107 days. This is due to a number of properties being let that were void for a significant period due to being part of a capital scheme or difficult to let. The void process co-ordinator has now started and is currently spending time with the team across the entire process to understand what we do and how we currently do it. We aim to sit down in a couple of weeks to get the findings of her review and look at an action plan to aid further improvements.
Q1	109	30		

## Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity

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Environmental Health	Q3 2021/22 Outturn	Q4 21/222 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status
EH 01 - Percentage of noise complaints responded to within 3 working days.	92%	88%	88%	<b>94%</b>	90%	Above Target
EH02 - Percentage of complaints about licensable activities responded to within 3 working days.	100%	97%	95%	<b>100%</b>	90%	On/Above Target
EH03 - Percentage of high risk food interventions undertaken against programme (A, B and C rated premises)	100%	130%	91%	<b>100%</b>	100%	On/Above Target
EH04 - Percentage of business enquiries responded to within 3 working days.	88%	90%	94%	<b>94%</b>	90%	Above Target
EH 06. The number of targeted proactive littering/dog fouling patrols carried out			40	<b>75</b>	72	Above Target

<b>Environmental Health</b>	Q3 2021/22 Outturn	Q4 21/222 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	<b>Status</b>	
EH 07 - Percentage of LA-IPPC(A20/LAPPC(Part B) processes inspected in accordance with risk rated inspection programme	100%	100%	100%	100%	100%		On/Above Target
EH 09 - Enforcement visits to business premises to check compliance with waste arrangements	74	96	13	21	11		Above Target
EH 11 - Number of litter/waste/dog fouling proactive community patrols/events	New	KPI	4	7	4		On/Above Target
EH 12 - Percentage of all fly-tipping reports referred for investigation responded within 3 working days	New	KPI	97%	100%	90%		On/Above Target
EH 13 - Percentage of waste crime cases (Duty of Care/Fly tipping) where sufficient evidence to prosecute has been identified, that are progressed to legal services, with a prosecution file within 60 days	New	KPI	0%	100%	100%		On/Above Target

<b>Streetscene</b>	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q1 Target	<b>Status</b>	
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported	100%	100%	100%	100%	95%		On/Above Target
SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported	97%	95%	98%	98%	95%		On/Above Target
SS 03 Undertake Local Environmental Quality Surveys Detritus	8%	8%	14%	10%	12%		Below Target (Positive)
SS 04 Undertake Local Environmental Quality Surveys Weeds	3%	5%	6%	2%	14%		Below Target (Positive)

## Our Economy – by driving growth, promoting the District and being business and visitor friendly

Planning	Q3 2021/22 Outturn	Q4 2021/22 Outturn	Q1 2022/23 Outturn	Q2 2022/23 Outturn	Q2 Target	Status
PLA 157A Determining "Major" applications within target deadlines	100%	100%	100%	<b>100%</b>	70%	On / Above Target
PLA 157B Determining "Minor" applications within target deadlines	100%	96%	100%	<b>100%</b>	80%	On / Above Target
PLA 157C Determining "Other" applications within target deadlines	99%	100%	100%	<b>98%</b>	80%	On / Above Target
69 PLA 01. Determining 'Discharge of Condition' applications within national target deadlines and comparison with realtime performance (Exec EoT Agreements)	96%	69%	60%	<b>86%</b>	80%	Below Target

## Appendix 2 Full Ambition Target Listing by Aim

### Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Withdraw	The target has been recommended for withdrawal and discussed at Senior leadership team.
Alert	To reflect any target that does not meet the expected outturn for the reporting period (quarterly). The target is six months off the intended completion date and the required outcome may not be achieved. To flag annual targets within a council plan period that may not be met.
Amend Target	The target has been amended via a delegated decision signed by a Director

### Aim: Our Customers – providing excellent and accessible services

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Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
CUS.01 - Measure customer satisfaction in all front facing service areas at least every two years on a rolling programme	Resources <i>Cllr McGregor</i>	On track	<p><b>BDC Contact Centre</b> Residents are most satisfied with: Disability access 73.60% Office opening times 72.80% Telephone opening times 70.23% Email enquiries 68.22%</p> <p><b>BDC Streetscene</b> Residents are most satisfied with: Litter control on their street 78% Litter control in their town centres 63% Litter control in green open spaces 53% Sweeping of their street 60% Sweeping in their town centres 65%</p> <p><b>BDC Grounds maintenance services</b> Residents are most satisfied with:</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
			<p>Grounds maintenance services in their street 67%</p> <p>Grounds maintenance services in children's playgrounds 67%</p> <p>Grounds maintenance services in sports/recreational grounds and parks 70%</p> <p>Grounds maintenance services in green open spaces 69%</p> <p>(Source: Citizens Panel June 2022)</p>
CUS.02 - Improve the overall performance and usability of the website by achieving a minimum score of 90% using the Silktide* tool by Dec 2022.	Resources <i>Councillor Downes</i>	On track	<p>The Silktide system has been upgraded and we have undertaken the necessary training. The parameters which are measured have been expanded so the scores have changed since the previous report. We are looking at what needs rectifying over the next couple of weeks to ensure the certain scores are increased. The scores are Content - 79 (Good), Accessibility - 82 (Great), Marketing - 65 (Good), User Experience - 97 (Excellent)</p>
CUS.03 - Ensure that at least 50% of transactions are made through digital channels by Dec 2024	Resources <i>Cllr Downes</i>	On track	<p>Data from Customer Services for Q2 :</p> <p>Online Digital Transactions - 39,394 this is including Voter Registrations, Housing (Bidding and Application), Revenues and Planning online forms accessed via the website</p> <p>Tel and Non Digital contact - 40,016 all staff assisted transactions</p> <p>Total contact transactions 79410 = 49.6 % via a digital method</p>
CUS.04 - Work with partners to deliver the Sustainable Communities Strategy and publish an evaluation report annually	Strategy & Development <i>Cllr Dooley</i>	On track	<p>Thematic Groups have now put their priorities together and finalising their action plans. The Annual Document will be compiled over the coming weeks.</p> <p>We have currently been working with the thematic groups and updating the priorities for each group. This will then form the Sustainable Community Strategy. We have had to push this back to September due to workloads currently with the SPF and investment plan that goes with it.</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
CUS.05 - Monitor performance against the corporate equality objectives and publish information annually	Resources <i>Cllr McGregor</i>	On track	The Equality Panel met for the first time since Covid and had a very informative meeting receiving a presentation from the ASB team. The Panel also raised some issues around accessibility of documents on the website and using a screen reader, these are being followed up. The Access for All Events checklist has been reviewed and issued to Service Managers. A couple of reasonable adjustments and hate crime incidents have been handled by the team this quarter.
CUS.06 - Prevent homelessness for more than 50% of people who are facing homelessness each year	Resources <i>Cllr Peake</i>	On track	Quarter 2 2022/2023 259 approaches 180 Prevented 79 Still Open  69% Prevented.
CUS.07 - Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter	Strategy and Development <i>Cllr Peake</i>	Alert	We have undertaken 17 short term voids in Q2 with a number of these being relet following issues with lettings or having been part of a capital scheme. In addition there are 4 properties which have recently been let after void periods over 100 days. If we remove these 4 the average time is 37 days. One of these was a hard to let property but following a bespoke advert we were able to let this, two were connected with the councils housing programme, one being held and subsequently used for a decant the other held as a potential decant but now released, one requiring major adaptations for the incoming tenant.  The void co-ordinator has now started and is spending time with both the repairs team and housing management to get a feel for the process and how we do things. Over the next few weeks the officer will be bringing forward some ideas and suggestions to allow a review of the current process to take place.
CUS.08 - Maintain high levels of tenant satisfaction with council housing and associated services	Resources <i>Cllr Peake</i>	On Track	Customer satisfaction data can now be extracted from the hand held devices used by the Repairs team. 100% achieved

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
CUS.09 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Resources Councillor Downes	On Track	During quarter 2 we attracted 83,793 attendances to leisure facility based activities, community outreach programmes and school delivery. Slightly more than quarter 1, however the usage of the 3G pitch didn't really spike until September when the new football season commenced, so we should see this figure increase in quarter 3.
CUS.10 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	Resources Councillor Downes	On Track	Cumulative total of people that started a health referral programme is 273, so 171 clients attended during the 2nd quarter. We have just assisted with the introduction of a couple of pieces of fitness equipment into Staffa surgery in Tibshelf which will help with much needed provision in this area of the district. The surgery is seeking 'Active Surgery' status so a good opportunity to work collaboratively on this project.

### **Aim: Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity**

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
ENV.01 - Develop an externally facing climate change communication strategy targeting communities and stakeholders by October 2020 and deliver an annual action plan	Resources Cllr Dooley	On track	Q2 July 2022 - Bolsover TV - Covered Energy Efficiency Grant (22 July), Love Parks Week (22 July), Air Source Heat Pumps (29 July) Environment newsletter - 14 July - Love Parks Week, recycle pizza boxes, carbon footprint calculator. 28 July - National Allotments Week, Mental Health benefits of allotments.

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update
		<p>August 2022 -Bolsover TV - Covered Community Woodlands (5 August), EWI (12 August) Environment newsletter - 11 August - National Honey Bee Day, Bee-friendly gardens, Beekeeping, dealing with a swarm. 25 August - Organic September, Council toughens stance on environmental crime.</p> <p>September 2022 - Bolsover TV - Whitwell Wildlife Garden (2 September), Whitwell Community Orchard (23 September), Fox Green Consultation (23 September) NB: there were two less episodes in September due to the period of mourning following the death of Queen Elizabeth II Environment newsletter - Covered 8 September - National Honey Month. 22 September - World Car Free Day</p> <p>Social Media - used to support all of the above stories and to continue to drive traffic to the TV and newsletters. Website - Press releases written for the bigger of the above stories and included on the news page this quarter covered: Energy Efficiency Grant, Air Source Heat Pumps, Recycle Pizza Boxes, Community Woodlands and External Wall Insulation. In Touch - July issue covered - changes to plastics recycling.</p>
ENV.02 Reduce the District Council's carbon emissions by - 100 tonnes CO2 in 20/21 - 125 tonnes CO2 in 21/22 - 200 tonnes CO2 in 22/23 - 300 tonnes CO2 in 23/24	Strategy & Development  Cllr Dooley	<p>The works undertaken have met and exceeded the target for this financial year. In addition to the External Wall Insulation works the AD is also investigating the energy hub offer from APSE, which will work with organisations to carry out an energy audit and offer improvement advice. Also reviewing the option of having a dedicated Climate Change Officer role to support the Council's journey to net zero. Microsoft 365 project roll-out is</p> <p style="text-align: center;"><b>On track</b></p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder		Q2 2022/23 Progress Update
			awaited to enable effective sharing of project information internally and externally.
ENV.03 - Achieve a combined recycling and composting rate of 50% by March 2024.	Resources <i>Cllr Watson</i>	Amend Target	<p>This target has been amended to 43% under a delegated decision.</p> <p>The UK Resource &amp; Waste Strategy has been delayed (expected 2020) due to ongoing delays arising from BREXIT and Covid-19. This strategy should give a better understanding of any new or amended statutory instruments to empower new/changed duties on waste collection. This will influence the modelling of the Council's waste collection service to meet any new and/or amended duties (i.e. separate weekly food waste collections) and potential future mandatory recycling targets which we will need to build into future plans. Without this direction it will not be possible to meet the original target of 50% .</p> <p>Q2 (2022\23) performance is estimated based on Q2 2021\2022 Waste Data Flow figures of 4,205 tonnes of recyclable\ compostable materials collected, equating to a combined (Q1 &amp; Q2) recycling and composting rate of 44.9% (approx.) which will be updated when actual figures become available from WDF January 2023. Q1 – Actual 44.7%</p>
ENV.04 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Resources <i>Cllr Watson</i>	On track	Q2 (2022\23) LEQS's established 1% of streets and relevant land surveyed fell below grade B cleanliness standards representing 99% falling within the 96% target standard set.
ENV.05 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as	Resources <i>Cllr Watson</i>	On track	Q2 (2022\23) LEQS's established 0% of streets and relevant land surveyed fell below grade B cleanliness standards and within the 2% target standard set.

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder		Q2 2022/23 Progress Update
assessed by Local Environment Quality Surveys (LEQS).			
ENV.06 - Carry out 144 targeted proactive littering/dog fouling patrols per year (in 2022/23 and review number for 2023/24)	Resources <i>Cllr Watson</i>	On track	Q2 We fell short of the 36 target by one, however due to over performing in Q1 we are at a cumulative 52% of the annual target Q2 target = 36; Q2 actual = 35 Annual target = 144
ENV.08 - Bring 5 empty properties back into use per year through assistance and enforcement measures.	Resources <i>Cllr Peake</i>	Withdrawn	Withdrawn via DD : 0069/KH/260922  Following discussion with PH, we have agreed that the performance target relating to bringing empty properties back into use should be removed. This is because it has limited value, not in our control and we are currently reviewing and developing measures which will be more useful for Members to assess performance regarding private sector housing
ENV.11 - Resolve successfully 60% of cases following the issuing of a Community Protection Warning by 2024	Resources <i>Cllr Peake</i>	On track	In Quarter Two 2022 there has been 12 CPWs served.  Of the 45 CPWs served so far this year 24 (53%) have been a success, 4 have failed (8%), 1 was cancelled because the tenancy was terminated (8%) and 12 (26%) are within their monitoring period.  The cases are continually monitored for the duration of the case (usually 12 months) and are only deemed to be failed if the case progresses to a Community Protection Notice (CPN).  Combining those within their monitoring period (and the cancelled one) and the successful CPW the outturn is 72%.

## Aim: Our Economy – by driving growth, promoting the District and being business and visitor friendly

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update
ECO.02 - Optimise business growth (as measured by gross Business Rates) by £2m by March 2024.	Resources <i>Cllr Moesby</i>	On track Quarter 2 22-23: Outturn Q2 22/23 = £66,699,640, Baseline(Outturn 21/22) £66,507,349 = difference +192,291, +0.29%
ECO.03 - Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village strategic sites by 2024	Strategy & Development <i>Cllr Smyth</i>	On track Coalite: Build out has commenced on Plot 5 for Peak Pharmacy Clowne Garden Village: Awaiting update from DCC who have now received updated modelling to support the case for the proposed highway intervention at the Treble Bob roundabout.
ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes	Strategy & Development <i>Cllr Peake</i>	On track Based on the latest quarterly information collected on major housing sites in relation to S106 Agreement monitoring, we are on track to meet the annual target when it is compiled in April 2023.
ECO.06 - Work with partners to deliver an average of 20 units of affordable homes each year.	Strategy & Development <i>Cllr Peake</i>	On track The final figure for affordable housing units delivered is collated at the end of the financial year. However, it is anticipated that this target will be exceeded due to the number of commitments for affordable homes on existing planning applications that the Council has received. The Council continues to work with developers to encourage the provision of affordable housing across the District.
ECO.07 - Deliver 150 new homes through the Bolsover Homes Programme by March 2024	Strategy & Development <i>Cllr Peake</i>	On track Following the collapse of RWL construction the decision was quickly taken at Leadership/Executive level to directly employ a number of former RWL staff who were key to our delivery. This has happened and we now have an internal team to lead on design, and manage sites for BDC. This has resulted in works re-

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q2 2022/23 Progress Update	
			<p>starting at The Woodlands and mobilisation being undertake to start on site at Market Close, Shirebrook. This has been an amazing effort by the Property Services Manager and team and has prevented the significant delays being experienced by other organisations.</p> <p>Design work continues on the schemes detailed below with BDC now directly delivering these schemes using the existing subcontractor network.</p>
ECO.10 - Working with partners to grow the visitor economy, the number of tourists and the amount of tourism spending in the District by 2024	Strategy & Development <i>Cllr Downes</i>	On track	Tourism officer now in post and currently working up bids to the Shared Prosperity fund for money for additional support for the visitor economy including enhanced marketing, support for local visitor economy businesses, and provision of business growth fund.

## Bolsover District Council

### Meeting of the Audit & Corporate Overview Scrutiny Committee on 29 November 2022

#### Audit and Corporate Overview Scrutiny Committee Work Programme 2022/23

#### Report of the Scrutiny & Elections Officer

<b>Classification</b>	This report is Public
<b>Report By</b>	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, <a href="mailto:joanne.wilson@bolsover.gov.uk">joanne.wilson@bolsover.gov.uk</a>
<b>Contact Officer</b>	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, <a href="mailto:joanne.wilson@bolsover.gov.uk">joanne.wilson@bolsover.gov.uk</a>

#### PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2022/23.

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#### REPORT DETAILS

##### **1. Background**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2021/22 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the meeting schedule for 2021/22 and the proposed agenda items for approval/amendment.

## **3. Reasons for Recommendation**

- 3.1 This report sets the formal Committee Work Programme for 2021/22 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATION(S)**

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

None from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

None from this report.

**Staffing:**            Yes             No

**Details:**

None from this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No
<b>District Wards Significantly Affected</b>	N/A
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Yes  Details: Committee Members

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
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All
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<b>DOCUMENT INFORMATION</b>
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<b>Appendix No</b>	<b>Title</b>
1.	ACOSC Work Programme 2022/23

<b>Background Papers</b>
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<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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Previous versions of the Committee Work Programme.
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**Audit & Corporate Overview Scrutiny Committee**

**Work Programme 2022/23**

**Formal Items – Report Key**

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Audit/Risk	Performance	Update from Scrutiny Chairs

Date of Meeting	Items for Agenda	Lead Officer
<b>Thursday 26 May 2022, 10am</b>  ∞ ∞	<ul style="list-style-type: none"> <li>Report of External Audit</li> </ul>	Mazars
	<ul style="list-style-type: none"> <li>Member Training 2022/23 – Member Discussion</li> </ul>	Feedback from Committee Members on training requirements
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – January to March 2022 (Q4 – 2022/23)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Audit &amp; Corporate Overview Scrutiny Committee Work Programme 2022/23 – Approval of Programme</li> </ul>	Scrutiny & Elections Officer
<b>Tuesday 26 July 2022, 10am</b>	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Financial Outturn 2021/22</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Annual Corporate Debt Monitoring Performance Report 2021/22</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Quarter 1 – April to June 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Report of Internal Audit – Summary of progress on the Internal Audit Plan</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Internal Audit Consortium Annual Report 2021/22</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Briefing on CIPFA Publication – Internal Audit Untapped Potential</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Audit &amp; Corporate Overview Scrutiny Committee Work Programme 2022/23</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda	Lead Officer
84 Tues 13 Sept 10am	• Report to those charged with Governance – Mazars Audit Completion report	Mazars
	• Strategic Risk Register and partnership arrangements	Director of Corporate Resources
	• Annual Governance Statement and Local Code of Corporate Governance	Assistant Director of Governance/Monitoring Officer
	• Report of Internal Audit – Summary of progress on the Internal Audit Plan	Head of Internal Audit Consortium
	• Implementation of Internal Audit Recommendations	Head of Internal Audit Consortium
	• Review of the Internal Audit Charter	Head of Internal Audit Consortium
	• BDC Statement of Accounts 2021/22	Treasurer and Section 151 Officer
	• Assessment of Going Concern Status	Treasurer and Section 151 Officer
	• Scrutiny Annual Report – Approval of Audit & Corporate Overview section	Treasurer and Section 151 Officer/ Scrutiny & Elections Officer
	• Anti-Fraud, Bribery and Corruption Policy	Treasurer and Section 151 Officer
	• Corporate Ambitions Performance Update – April to June 2022 (Q1 – 2022/23)	Information, Engagement and Performance Manager
• Audit & Corporate Overview Scrutiny Committee Work Programme 2022/23	Scrutiny & Elections Officer	
Tues 29 Nov 10am	• Budget Monitoring Report – Quarter 2 – July to September 2022/23	Treasurer and Section 151 Officer
	• Revised Budgets 2022/23	Treasurer and Section 151 Officer
	• Setting of Council Tax 2023/24	Treasurer and Section 151 Officer
	• Corporate Ambitions Performance Update – July to September 2022 (Q2 – 2022/23)	Information, Engagement and Performance Manager
	• Audit & Corporate Overview Scrutiny Committee Work Programme 2022/23	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda	Lead Officer
<b>Tues 24 Jan 2023, 10am</b>          85	<ul style="list-style-type: none"> <li>Report of External Auditor – Auditor’s Annual Report 2021/22</li> </ul>	Mazars
	<ul style="list-style-type: none"> <li>Report of External Auditor - External Audit Progress Report</li> </ul>	Mazars
	<ul style="list-style-type: none"> <li>Strategic Risk Register and partnership arrangements</li> </ul>	Executive Director of Resources
	<ul style="list-style-type: none"> <li>Report of Internal Audit – Summary of progress on the Internal Audit Plan</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Proposed Budget – Medium Term Financial Plan 2023/24 to 2026/27</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Treasury Management Strategy</li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
	<ul style="list-style-type: none"> <li>Capital Strategy</li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
	<ul style="list-style-type: none"> <li>Corporate Investment Strategy</li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
	<ul style="list-style-type: none"> <li>Audit &amp; Corporate Overview Scrutiny Committee Work Programme 2022/23</li> </ul>	Scrutiny & Elections Officer
	<ul style="list-style-type: none"> <li>Update from Scrutiny Chairs (Verbal report)</li> </ul>	Scrutiny & Elections Officer
<b>Thurs 16 March 2023, 10am</b>	<ul style="list-style-type: none"> <li>Report of Internal Audit – Summary of progress on the Internal Audit Plan 2022/23</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Implementation of Internal Audit Recommendations</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Report of Internal Audit – Internal Audit Plan 2023/24</li> </ul>	Head of Internal Audit Consortium
	<ul style="list-style-type: none"> <li>Audit &amp; Corporate Overview Committee – Self-assessment for effectiveness</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Accounting Policies 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2022 (Q3 – 2022/23)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Audit &amp; Corporate Overview Scrutiny Committee Work Programme 2022/23</li> </ul>	Scrutiny & Elections Officer